

# RECORD OF PROCEEDINGS

Minutes of Buckeye Local Board of Education – Regular Meeting  
Held July 19, 2016 – 6:30 P.M. – Board Room – Braden Jr. High

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## REGULAR MEETING

### MEMBERS PRESENT

Gregory Kocjancic, Vice President  
Jon Hall  
Renee Howell  
Mary Wisnyai

### MEMBERS ABSENT

Dave Tredente, President

Also present were Superintendent Tom Diring and Treasurer Michele Tullai

### CITIZENS PRESENT

Donna Pasky, Mariana Branch, Jamie Davis, Dave Deluca, Julius Petro, Jerry Mlack, Nick Orlando, and Lisa Brown

### PLEDGE OF ALLEGIANCE

#### 95.16 APPROVAL OF MINUTES

**Mr. Hall moved and seconded by Mrs. Howell that the minutes from the June 21, 2016 Board meeting be approved.**

ROLL CALL: Ayes: Mr. Hall, Mrs. Howell, Mrs. Wisnyai, Mr. Kocjancic  
Motion carried

### PUBLIC PARTICIPATION RELATED TO AGENDA ITEMS

None

## TREASURER'S RECOMMENDATIONS

**96.16** It is the recommendation of the treasurer that the Board approve the following items:

**Mrs. Wisnyai moved and seconded by Mrs. Howell to approve the following:**

### BILLS PAID IN JUNE

The list of bills paid in June as sent to the Board on July 15, 2016

### FINANCIAL REPORTS

The financial reports, as sent to the Board on July 15, 2016

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## **PHYSICAL THERAPY SERVICES**

Approve the agreement with the Ashtabula County Educational Service Center (ACESC) for physical therapy services as indicated in **Exhibit A**.

## **OCCUPATIONAL THERAPY SERVICES**

Approve the agreement with the Ashtabula County Educational Service Center (ACESC) for occupational therapy services as indicated in **Exhibit B**.

## **WORXTIME AGREEMENT (AMERICAN FIDELITY)**

Approve an agreement with Worxtime (through American Fidelity) for tracking and reporting required by the Affordable Care Act, effective 9/21/2016.

ROLL CALL: Ayes: Mrs. Wisnyai, Mrs. Howell, Mr. Hall, Mr. Kocjancic  
Motion carried

## **SUPERINTENDENT’S REPORT**

### **Accomplishments and Areas of Needed Review/Improvement as in Exhibit C.**

Superintendent Diringier reviewed the major accomplishments achieved over the past two years as detailed in Exhibit C.

## **SUPERINTENDENT’S RECOMMENDATION**

**97.16** It is the recommendation of the Superintendent that the Board approve the following:  
**Mrs. Wisnyai moved and seconded by Mr. Hall to approve the following items:**

### **BOARD POLICIES**

The following policies had a second reading and approval:

#### **Revisions**

1130	Administration - Conflict of Interest
3113	Professional Staff - Conflict of Interest
4113	Classified Staff – Conflict of Interest
4162	Classified Staff – Drug & Alcohol Testing of CDL License Holders
5112	Students – Entrance Requirements
5200	Students - Attendance
5223	Students – Absences for Religious Instruction
5320	Students – Immunization
6110	Finances – Federal Grant Funds
6550	Finances – Travel Payment & Reimbursement

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- 7300 Property – Disposition of Real Property/Personal Property
- 7310 Property – Disposition of Surplus Property
- 7450 Property – Property Inventory
- 8500 Operations – Food Services
- 9270 Relations – Equivalent Education Outside the Schools (Home Schools)

New

- 2460.03 Program – Independent Educational Evaluations
- 6111 Finances – Internal Controls
- 6112 Finances – Cash Management of Grants
- 6114 Finances – Cost Principles – Spending Federal Funds
- 6116 Finances – Time and Effort Reporting
- 6325 Finances – Procurement – Federal Grants / Funds

**APEX LEARNING**

Approve Apex Learning to provide online curriculum, supplies and materials for the alternative educational program for the 2016-17 school year at a cost of \$2,550 (a decrease of \$1,950 from last year), as in **Exhibit D**.

**CLASS FEES 2016-17**

Approve the change/addition in class fees, as indicated in **Exhibit E**.

**FREE AND REDUCED PRICED MEALS**

Approve the district’s participation in the National School Lunch Program and adopt the following documents and forms that were sent to the Board on Friday, July 15, 2016:

- Document A: Letter to Parents and Application Form
- Document B: USDA Income Eligibility Guidelines
- Document C: Public Release
- Document D: Breakfast Flyer for 2016-17

**OVERNIGHT FIELD TRIP FOR EXTRACURRICULAR ACTIVITY**

Approve the overnight extracurricular field trip for the varsity cross country team to attend the cross country meet in Tiffin, Ohio from September 9 to September 10, 2016.

ROLL CALL: Ayes: Mrs. Wisnyai, Mr. Hall, Mrs. Howell, Mr. Kocjancic  
Motion carried

**SCHOOL RESOURCE OFFICER**

It is the recommendation of the Superintendent that the Board approve the following:  
**Mrs. Wisnyai moved to approve a contract with the Ashtabula County Sheriff’s Department to employ Deputy Julius Petro as a School Resource Officer for the 2016-17 school year, as found in Exhibit F.**

**Motion failed due to no second.**

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**98.16 ADMINISTRATIVE PAY SCALE**

It is the recommendation of the Superintendent that the Board approve the following:  
**Mr. Hall moved and seconded by Mrs. Howell to approve an Administrative salary schedule for FY2017 as in Exhibit G.**

ROLL CALL: Ayes: Mr. Hall, Mrs. Howell, Mrs. Wisnyai, Mr. Kocjancic  
Motion carried

**99.16 PERSONNEL**

It is the recommendation of the Superintendent that the Board approve the following items:

**Mrs. Wisnyai moved and seconded by Mrs. Howell to approve the following:**

Retirement

Thelma Rebecca Keefe, Cafeteria Manager, effective August 31, 2016. Ms. Keefe has served the district for 27 years.

Resignation

Annette Millard, Special Education Tutor, Ridgeview, effective August 1, 2016.  
Lauren Waite, Special Education Tutor, Kingsville, effective August 1, 2016.  
Melissa Efantis, 6<sup>th</sup> grade math, Braden, effective August 1, 2016.

Appointments – Certified

Jodi Pasanen, Special Education Tutor at Kingsville, 7.5 hrs/day, \$23.10/hour.  
Peyton Longden, Special Education Tutor at Ridgeview, 7.5 hrs/day, \$23.10/hour.

Appointments - Extracurricular and Special Fee Assignments – Certified Employees

<u>Name</u>	<u>Position</u>	<u>Year</u>	<u>Yrs. Exp.</u>	<u>Start Date</u>	<u>Salary</u>
Kevin Santee	Asst. boys basketball (7/8)	2016-17	3	11/04/16	\$3,299.60
Mitch Bidwell	Asst. wrestling coach (7/8)	2016-17	5	11/11/16	\$3,629.56
Greg Stolfer	Asst. wrestling coach (JV)	2016-17	7+	11/11/16	\$3,959.52

Appointments - Extracurricular and Special Fee Assignments – Certified Employees

**SUPPLEMENTAL RESOLUTION TO APPOINT NON-CERTIFIED /  
NON-LICENSED INDIVIDUALS TO SUPPLEMENTAL TEACHING POSITION(S)**

**WHEREAS**, the Buckeye Local Board of Education strives to appoint qualified certified/licensed employees to fulfill supplemental contracts; and

**WHEREAS**, the board has offered the following supplemental position(s) to certified/licensed employee(s) of the district; and

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**WHEREAS**, no such employee(s) qualified to fill the position(s) has accepted it; and

**WHEREAS**, the position(s) was then advertised to certified/licensed individual(s) who are not employed by the board; and

**WHEREAS**, no such person(s) qualified to fill the position(s) has accepted it; and

**WHEREAS**, the board has deemed the following non-licensed/non-certified individuals identified below as qualified to fill the supplemental position(s);

**THEREFORE, BE IT RESOLVED**, that the Buckeye Local Board of Education, in compliance with O.R.C. 3313.53(D), awards the following supplemental contract(s), for the school year indicated below, to the following person(s):

<u>Name</u>	<u>Position</u>	<u>School Year</u>	<u>Start Date</u>	<u>Yrs. Exp.</u>	<u>Salary</u>
Shawna Whitaker	Asst. cheerleading advisor (7/8)	2016-17	08/01/16	0	\$ 659.92
Anthonie Magda	Asst. football coach (V)	2016-17	08/01/16	0	\$3,299.60
Sean Freeman	Asst. girls basketball coach (JV)	2016-17	10/28/16	1	\$3,299.60
Shawn Brunell	Asst. girls basketball coach (7/8)	2016-17	10/28/16	1	\$3,299.60
Karl Brunell	Asst. girls basketball coach (7/8)	2016-17	10/28/16	1	\$3,299.60
Jay Bowler	Asst. boys basketball coach (JV)	2016-17	11/04/16	1	\$3,299.60
Rory Groce	Asst. boys basketball coach (7/8)	2016-17	11/04/16	2	\$3,299.60
Jess Finlaw	Asst. wrestling coach (7/8)	2016-17	11/11/16	3	\$3,299.60
Mary Ann Kline	Spring drama director (HS)	2016-17		7	\$1,979.76
Molly Todaro	Yearbook Advisor (R)	2016-17		N/A	\$ 329.96

<u>Volunteer Coach</u>	<u>Position</u>
Jessica Brown	Volunteer Swim Coach

Appointments – Operational Staff  
Substitute Custodian - Aaron Chambers

ROLL CALL: Ayes: Mrs. Wisnyai, Mrs. Howell, Mr. Hall, Mr. Kocjancic  
Motion carried

## **PUBLIC HEARING**

Acting President Kocjancic announced a public hearing on the issue of the reemployment of Paul Simon (Computer/Technology) in the district following his retirement on July 1, 2016. There was no public comment received.

## **Visitor Participation Relative to New Items**

None

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**100.16 ADJOURNMENT**

**Mrs. Howell moved and seconded by Mrs. Wisnyai to adjourn this regular meeting at 7:00 P.M.**

ROLL CALL: Ayes: Mrs. Howell, Mrs. Wisnyai, Mr. Hall, Mr. Kocjancic  
Motion carried

Attest: \_\_\_\_\_

GREGORY KOCJANCIC  
VICE PRESIDENT

TREASURER

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BUCKEYE LOCAL SCHOOL DISTRICT

Exhibit C-1

### **ACCOMPLISHMENTS SINCE AUGUST 1, 2014**

#### 1. Stabilized/Improved Financial Picture

- Pushed new operating funds levy from fall of 2014 to at least fall of 2017.
- Modified budget to limit expenditures. Took “black balance” from 2016 until 2020.
- Implemented Reduction Plans for 2015-2016 (saved approximately \$400,000 annually) and 2016-2017 (saved approximately \$120,000 annually).
- Developed/used “retire-rehire” concept to save money and keep quality staff.
- Strongly supported/refined “Open Enrollment” (approximately 1.5 million dollars generated annually). In so doing helped maintain staff.
- Overwhelmingly passed Permanent Improvement renewal levy
- Sold North Kingsville School in a positive manner saving approximately \$200,000 in demolition cost.
- Agreed to contract extensions with BEA and UAW for a year, within budget and no legal fees.
- Food service moved from “red” to “black” in 2 years.

#### 2. Reestablished Instruction Plan for District (focusing on Reading and differentiation of instruction)

- High level of commitment to professional development (4 full days and 3 partial days provided for this, annually)
- Major addition to technology for students (Chromebook access)

#### 3. Improved Safety Plan for District

#### 4. District Improvements

- Clarified graduation requirements
- Grade scale change for district
- Helped move Edgewood High School to traditional schedule as an organizational and cost-saving measure

#### 5. Reorganized Administration Team

- Created a true business manager role; part of cost savings plan.
- Reduced Athletic Director time, reduced assistant principal at Braden Middle School – both parts of cost savings plan

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**BUCKEYE LOCAL SCHOOL DISTRICT**

**Exhibit C-2**

## **AREAS OF NEEDED REVIEW/IMPROVEMENT**

1. Develop and institute a quality levy campaign focusing on new money.
2. Develop an on-going long term plan to deal with aged and aging facilities including athletic areas.
3. Maintain a clear path to instructional improvement. Continue effort of providing quality professional development for staff.
4. Consider/monitor potential declining enrollment
  - A long history of this exists – local enrollment now fewer than 1500 students.
  - Open enrollment/court placed students (approximately 300 total students) will likely not increase significantly.
  - Staff reductions likely needed in the future (review of Edgewood High School staffing, in particular, needed: areas to review specifically include Language Arts, Science, Media, Business/Computers, Spanish/French).
  - Possible reorganization of grade level structure from current K-5/6-8/9-12.
  - Staffing increases in the area of special education likely.
5. Continue focus on adding technology for students.
  - Consider goal of “one to one” computing ( one computer per student)
  - Upgrade technology infrastructure to handle greater broadband width.
6. Consider the need for local athletics for Braden Middle School and Edgewood High School. Travel distance, cost, time constraints and loss of control in this area a concern.
7. Develop a plan of public relations/communication with the community. “Buy-in” of community will be very critical in the years ahead.



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**BUCKEYE LOCAL SCHOOLS  
 2016 – 2017 CLASS FEES**

**Exhibit E**

**EDGEWOOD HIGH SCHOOL: COST**

**ACCOUNT NAME**

\$20	ACT Test Prep
\$95	AP Government Test Fee
\$95	AP Calculus Test fee
\$95	\$95AP English Test Fee
\$95	AP Language and Composition Test Fee
\$95	AP Statistics Test Fee
\$95	AP US History Test Fee
\$15	AP Chemistry <b>CLASS</b> Fee
\$95	AP Chemistry Test Fee
\$15	AP Biology <b>CLASS</b> Fee
\$95	AP Biology Test Fee
\$15	Anatomy & Physiology Class Fee
\$20	Art – Grades 9 – 12 Class Fee
\$15	Biology – I, II and Honors Class Fee
\$15	Chemistry – I, II and Honors Class Fee
<b>\$50 (NEW)*</b>	<b>Chromebook 1:1 User Fee (2016-17 – 9th grade only)</b>
\$10	Office I & II / Adobe Applications Class Fee
\$10	Engineering Drawing Class Fee
\$10	Forensic Science / Physical Science Class Fee
\$20	Explorations in Stem / Stem Engineering Class Fee
<b>\$10 (CHG)*</b>	<b>Home Maintenance Repair Class Fee</b>
\$20	Industrial Arts Class Fee
\$10	Intro to Adobe Apps / Digital Editing Class Fee
\$10	Physics Class Fee
\$20	Woodworking Class Fee
Varies	Woodworking Project Fee

**BRADEN MIDDLE SCHOOL: COST**

**ACCOUNT NAME**

\$20	ALL Junior High Students Class Fee
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\* **New addition: Per Chromebook Contract**  
 \* **This is a DECREASE from last year's \$20 fee.**

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**Exhibit F**

**AGREEMENT WITH BUCKEYE LOCAL SCHOOLS FOR  
A RESOURCE OFFICER AT EDGEWOOD HIGH SCHOOL  
FOR SCHOOL YEAR ENDING 2017**

The Ashtabula County Sheriff’s department will employ Deputy Julius Petro to work as the school resource officer at Edgewood High School for the school year ending 2017. Deputy Petro’s compensation will be as follows:

- \$ 25.01 Wage per hour
- 3.50 Civilian pension per hour
- .50 Workers Compensation
- .36 Medicaid per hour
- \$ 29.37 total wage per hour

Deputy Petro will start work on the first day of the school year for 2016/2017. He will work 178 days @ \$ 29.37 per hour for a total of \$41,822.88. Deputy Petro will work an eight (8) hour day from 7:00 a.m. to 3:00 p.m. which includes a one half hour paid lunch.

\_\_\_\_\_  
Sheriff William R. Johnson

\_\_\_\_\_  
Tom Diringer, Superintendent

DATED: \_\_\_\_\_

\_\_\_\_\_  
Michele Tullai, Treasurer

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### Exhibit G

**BUCKEYE LOCAL SCHOOLS**

**SCHEDULE: 252 - ADMIN. SALARY SCHEDULE SCHOOL YEAR 2016/2017**

**FY2017**

2016/2017 ELEM PRIN.	2016/2017 JR. HIGH ASST. PRIN	2016/2017 JR. HIGH PRINCIPAL	2016/2017 HS ASST. PRIN.	2016/2017 HS PRINCIPAL	2016/2017 ATHL. ADMIN	2016/2017 BUS MGR	
STEP	1	2	3	4	5	6	7
205 DAYS	205 DAYS	210 DAYS	210 DAYS	215 DAYS	205 DAYS	229 DAYS	
0	68,576.20	67,204.67	70,976.64	68,576.20	73,377.11	67,204.67	73,925.15
1	70,633.73	68,576.20	73,034.20	70,633.73	75,433.45	68,576.20	75,982.43
2	72,691.27	70,633.73	75,090.56	72,691.27	77,491.01	70,633.73	78,039.72
3	74,747.63	72,691.27	77,148.08	74,747.63	79,548.53	72,691.27	80,097.00
4	76,805.16	74,747.63	79,205.61	76,805.16	81,606.07	74,747.63	82,154.29
5	78,862.68	76,805.16	81,263.14	78,862.68	83,662.42	76,805.16	84,211.58
6	80,920.23	78,862.68	83,319.50	80,920.23	85,719.97	78,862.68	86,268.86
7	82,977.75	80,920.23	85,377.03	82,977.75	87,777.50	80,920.23	88,326.15
8	85,034.11	82,977.75	87,434.56	85,034.11	89,835.04	82,977.75	90,383.44
ELEM PRIN.	JR. HIGH ASST. PRIN	JR. HIGH PRINCIPAL	HS ASST. PRIN.	HS PRINCIPAL	ATHL. ADMIN	BUS MGR	
STEP	1	2	3	4	5	6	7
205 DAYS	205 DAYS	210 DAYS	210 DAYS	215 DAYS	205 DAYS	229 DAYS	
0	1.0000	0.9800	1.0350	1.0350	1.0700	0.9800	1.0780
1	1.0300	1.0000	1.0650	1.0650	1.1000	1.0000	1.1080
2	1.0600	1.0300	1.0950	1.0950	1.1300	1.0300	1.1380
3	1.0900	1.0600	1.1250	1.1250	1.1600	1.0600	1.1680
4	1.1200	1.0900	1.1550	1.1550	1.1900	1.0900	1.1980
5	1.1500	1.1200	1.1850	1.1850	1.2200	1.1200	1.2280
6	1.1800	1.1500	1.2150	1.2150	1.2500	1.1500	1.2580
7	1.2100	1.1800	1.2450	1.2450	1.2800	1.1800	1.2880
8	1.2400	1.2100	1.2750	1.2750	1.3100	1.2100	1.3180

Principal Longevity increments - as of 11/20/01

LONGEVITY IS BASED ON TOTAL YEARS IN PUBLIC EDUCATION

15 TOTAL YEARS - 2% OF COLUMN BASE

20 TOTAL YEARS - 2% OF COLUMN BASE

25 TOTAL YEARS - 2% OF COLUMN BASE

**Classified position:**

**Food Service Director - increase equal to % given to UAW employees**

Details:

Base pay increased 1.25% (same as certificated employees)

Created a scale for business manager

Added a line for the classified supervisor position - Food Service Director

Increase for food service Director = 1.5%