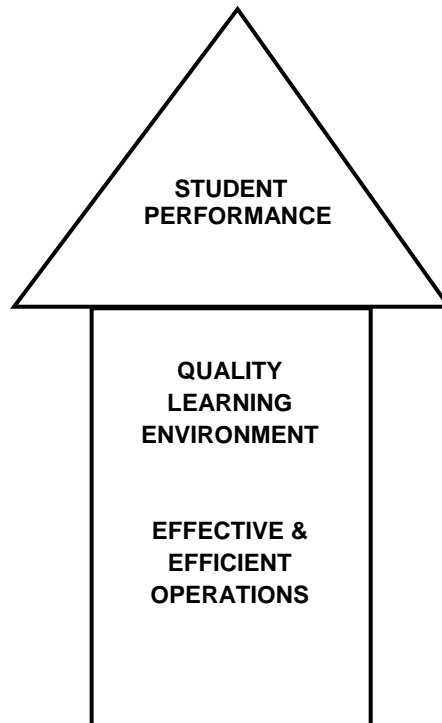


# BUCKEYE LOCAL BOARD OF EDUCATION

July 17, 2012

7:00 p.m.

Wallace H. Braden Junior High School



**WE EDUCATE FOR SUCCESS.**

**Buckeye Local Board of Education**

**Jacqueline Hillyer, President**

**Mark Estock, Vice President**

**Gregory Kocjancic**

**David Tredente**

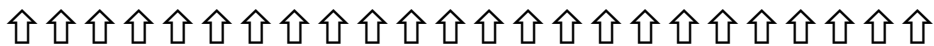
**Mary Wisnyai**

**Nancy L. Williams  
Superintendent**

**Sherry L. Wentworth  
Treasurer**

## VISION STATEMENT

The Buckeye Local School District unifies individuals, communities and resources to create a **WORLD CLASS LEARNING COMMUNITY** that gives **ALL** students the opportunity to be successful in **THEIR** future.



## GOALS

The Buckeye Local Board of Education has established the following goals.

1. The board of education will achieve excellence in learner-focused governance.
2. The board of education will conduct efficient and effective meetings.
3. The board of education will increase community and staff trust and satisfaction.

*This meeting is a meeting of the board of education in public for the purpose of conducting the school district's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in the agenda.*

BUCKEYE LOCAL BOARD OF EDUCATION  
REGULAR MEETING  
July 17, 2012

- I. Call to Order
- II. Roll Call of Members
- III. Meditation
- IV. Pledge of Allegiance to the Flag
- V. Approval of Minutes
- VI. Communications

Kingsville Public Library – Partnership Update from Mariana Branch

- VII. Public Participation Related to Agenda Items

*Please complete a public participation form and submit it to the board president prior to the start of the meeting. Please limit your comments to three minutes or less.*

- VIII. Treasurer's Report

- A. Information

1. Food Service Report

Ms. Lisa Loomis, Food Service Supervisor, will present a financial report for FY 12 to the board.

- B. Reports and Recommendations

It is the recommendation of the Treasurer that the Board approve the following items.

1. Bills Paid in June

Approve the list of bills paid in June, as sent to the Board on July 11, 2012.

2. Financial Reports

Approve the financial reports, as sent to the Board on July 11, 2012.

July 17, 2012

IX. Superintendent's Report

A. Information

1. Preliminary Test Scores

Miss Williams will review the preliminary test scores that will be used for the 2011-12 report card.

B. Reports and Recommendations

It is the recommendation of the Superintendent that the Board approve the following items.

1. Free and Reduced Price Meals

Approve the district's participation in the National School Lunch Program and adopt the following documents and forms that were sent to the board on July 11, 2012

- Document A: Letter to Parents and Application Form
- Document B: Notification Letter Regarding School Meals
- Document C: Public Release – Income Eligibility Scale
- Document D: USDA Income Eligibility Guidelines
- Document E: Sharing Information with Other Programs

2. Job Description – Skilled Maintenance

Approve the revised job description for skilled maintenance, as found in Exhibit A.

3. Accept Gift

Accept the following gift to the board of education.

**Buckeye Athletic Boosters**

**\$9,279.32**

Replacement of football scoreboard at Corlew Stadium

July 17, 2012

IX. Superintendent's Report

C. Personnel

It is the recommendation of the Superintendent that the Board approve the following items.

1. Family Medical Leave

Diane Carr, custodian at Kingsville Elementary School, effective July 16, 2012 for no more than 12 work weeks in a 12 month period

2. Retirement

Gary Card, skilled maintenance, effective October 1, 2012  
Mr. Card has served the Buckeye Local School District for 22 years.

3. Resignations

Lance Hostetler – Intervention Specialist – Edgewood Senior High School,  
effective at the end of the 2011-12 school year

(For Public Acknowledgement – Hired through ACESC)

Kathleen Grendel – Intervention Specialist – Edgewood Senior High School,  
effective at the end of the 2011-12 school year

Lori Baruffa – Intervention Specialist – Wallace H. Braden Junior High School,  
effective at the end of the 2011-12 school year

4. Appointments – Certified Staff

Substitute Summer School Tutor / \$21.74/hr.

Wendy Montello

July 17, 2012

IX. Superintendent's Report

C. Personnel

5. Appointments – Extracurricular and Special Fee Assignment

**SUPPLEMENTAL RESOLUTION TO APPOINT CERTIFIED /  
LICENSED NON-EMPLOYEE(S) TO SUPPLEMENTAL POSITION(S)**

**WHEREAS**, the Buckeye Local Board of Education strives to appoint qualified certified/licensed employees to fulfill supplemental contracts; and

**WHEREAS**, the board has offered the following supplemental position(s) to certified/licensed employee(s) of the district; and

**WHEREAS**, no such employee(s) qualified to fill the position(s) has accepted it; and

**WHEREAS**, the position(s) was then advertised to certified/licensed individual(s) who are not employed by the board; and

**WHEREAS**, the board has deemed the following certified/licensed non-employee(s) as qualified to fill the supplemental position(s);

**THEREFORE, BE IT RESOLVED**, that the Buckeye Local Board of Education, in compliance with O.R.C. 3313.53(D), awards the following supplemental contract(s), for the school year indicated below, to the following person(s):

<u>Name</u>	<u>Position</u>	<u>School Year</u>	<u>Start Date</u>	<u>Yrs. Exp.</u>	<u>Salary</u>
William Lipps	Asst. football coach	2012-13	7/30/12	7+	\$3,871.92

July 17, 2012

IX. Superintendent's Report

C. Personnel

5. Appointments - Extracurricular and Special Fee Assignments

**SUPPLEMENTAL RESOLUTION TO APPOINT NON-CERTIFIED /  
NON-LICENSED INDIVIDUALS TO SUPPLEMENTAL TEACHING POSITION(S)**

**WHEREAS**, the Buckeye Local Board of Education strives to appoint qualified certified/licensed employees to fulfill supplemental contracts; and

**WHEREAS**, the board has offered the following supplemental position(s) to certified/licensed employee(s) of the district; and

**WHEREAS**, no such employee(s) qualified to fill the position(s) has accepted it; and

**WHEREAS**, the position(s) was then advertised to certified/licensed individual(s) who are not employed by the board; and

**WHEREAS**, no such person(s) qualified to fill the position(s) has accepted it; and

**WHEREAS**, the board has deemed the following non-licensed/non-certified individuals identified below as qualified to fill the supplemental position(s);

**THEREFORE, BE IT RESOLVED**, that the Buckeye Local Board of Education, in compliance with O.R.C. 3313.53(D), awards the following supplemental contract(s), for the school year indicated below, to the following person(s):

<u>Name</u>	<u>Position</u>	<u>School Year</u>	<u>Start Date</u>	<u>Yrs. Exp.</u>	<u>Salary</u>
David Clemens	Asst. football coach (JV)	2012-13	7/30/12	7+	\$3,871.92

<u>Volunteer Coach</u>	<u>Start Date</u>
Nicholas Dalrymple – football	7/30/12

July 17, 2012

IX. Superintendent's Report

C. Personnel

5. Appointments - Extracurricular and Special Fee Assignments

Ticket Manager

Dickey, Cathe

Athletic Workers

Caruso, Shelia

Cerveney, JoAnn

DiTirro, Stephanie

Dragon, George

Faz, Monika

Kellogg, Nancy

Mendrala, Greg

Mitchell, Dennis

Nerad, Linda

Niemi, Myron

Perry, Steve

Phillips, Hazel

Saturday, Kathleen

Teed, Nancy

Thompson, Michelle

6. Appointments – Operational Staff

Substitute SMEA/Library Aide/Crossing Guard/Bus Aide

Susan Brown

Substitute Cafeteria Service Personnel

Susan Brown

Substitute Secretary

Sheila Breedlove

All personnel appointments are contingent upon possessing or obtaining the appropriate certification/licensure, validation, and/or permit as required by law and board policy, as well as satisfactory physical examination, criminal background check and/or current CPR training where applicable.



July 17, 2012

X. Board's Report

A. OSBA Capital Conference

Appoint a delegate to the Capital Conference that will be held in Columbus from November 11 – 14, 2012.

B. Special Meeting

Schedule a special meeting to ratify the tentative agreement with the BEA.

C. Student Achievement Report

Mr. Kocjancic will give the board a brief report on his role as a student achievement liaison for the district.

D. North Kingsville Property

Discuss the disposition of the North Kingsville Elementary School property.

XI. Visitor Participation Relative to New Items

*Please complete a public participation form and submit it to the board president prior to the start of the meeting. Please limit your comments to three minutes or less.*

XII. Executive Session

For the purpose of considering the employment of an employee or public official of the school district

XIII. Personnel

1. Resignation

Consider the resignation of Elizabeth Gray, school nurse at Ridgeview Elementary School and Braden Junior High School, effective at the end of the 2011-12 school year.

XIV. Adjournment

**SKILLED MAINTENANCE**

General Description of Essential Functions

1. The skilled maintenance employee shall perform those duties assigned which will contribute to the high level of physical operation of the Buckeye Local School District properties.

Specific Job Duties

The following are the job duties of the skilled maintenance employee:

1. Be able to troubleshoot any problems that may develop in electrical and lighting systems within the school district;
2. Have working knowledge of voltmeters, amp meters and watt meters and be able to perform work of the trade such as running conduit and wire, installing new lighting, repairing and cleaning of motors, renewing ballast in fluorescent lights, installing switches and such other work;
3. Possess a working knowledge of most plumbing repairs needed in a school system to include the installation of copper and iron pipe, the installation of new plumbing fixtures and the repair of plumbing fixtures;
4. Have experience and ability as a pipe fitter, working with steam, water, air and gas piping;
5. Have had experience and ability in the building construction field and work with carpentry, glazing and roofing;
6. Be able to perform minor building repairs with gas and arc welding;
7. Be willing to take a 14-hour training course necessary to perform operations and maintenance required for ACBM (asbestos containing building materials); and
8. Perform such other duties as may be assigned by the director of operations.

Physical Efforts & Stress

	High	Med.	Low	None
Lifting	<u>X</u>	_____	_____	_____
Walking	_____	<u>X</u>	_____	_____
Standing	_____	<u>X</u>	_____	_____
Climbing	<u>X</u>	_____	_____	_____
Visual	_____	<u>X</u>	_____	_____
Limited movement or change of position	_____	<u>X</u>	_____	_____

Qualifications

The skilled maintenance employee shall possess the following qualifications:

1. Display appropriate attire; well groomed; good personal hygiene;
2. Demonstrate high moral character;
3. Possess the ability to assume responsibility and work cooperatively with others;
4. Possess physical characteristics, health and initiative to perform the required work; including successful completion of a board required physical examination by a board designated physician at board cost as well as demonstrate the ability to lift a minimum of 60 lbs. unassisted;
5. Maintain formal training or demonstrable ability in the fields of plumbing, pipe fitting, electrical and/or carpentry and be licensed as an electrical contractor by the State of Ohio;
6. Demonstrate mechanical skills and the ability to use and operate tools of the trade as well as trucks, snow plow and other equipment;
7. Display knowledge of oxygen/acetylene welding and low pressure steam and hot water boilers;
8. Have a good attendance record in previous places of employment;
9. Demonstrate initiative and ability to work alone on projects without constant supervision;
10. Attain a passing score on skills test administered by the director of operations;
11. Possess a high school diploma or equivalent;
12. Pass a pre-employment drug test for controlled substances and remain free of any alcohol or non-prescribed controlled substance in the workplace throughout his/her employment in the district; and
13. Have a record free of criminal violations that would prohibit public school employment.

Salary

Refer to the operational salary schedule in the current UAW Agreement.

Evaluation

Conducted annually by the director of operations.

Adopted: 1/10/90  
Revised: 4/21/93  
Revised: 10/21/98  
Revised: 7/17/12