

BUCKEYE LOCAL BOARD OF EDUCATION

**Regular Board Meeting
Wednesday, September 19, 2018
6:30 p.m.
Wallace H. Braden Middle School**

"BUCKEYE – WE EDUCATE FOR SUCCESS."

VISION STATEMENT

The Buckeye Local School District unifies individuals, communities and resources to create a **WORLD CLASS LEARNING COMMUNITY** that gives **ALL** students the opportunity to be successful in **THEIR** future.

GOALS

The Buckeye Local Board of Education has established the following goals:

1. The board of education will achieve excellence in learner-focused governance.
2. The board of education will conduct efficient and effective meetings.
3. The board of education will increase community and staff trust and satisfaction.

This meeting is a meeting of the board of education in public for the purpose of conducting the school district's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in the agenda. Please complete a public participation form and submit it to the board president prior to the start of the meeting.

Board Policy # 0165.1, Item B

Buckeye Local Board of Education

**Mary Wisnyai – President
David Tredente – Vice President
Gregory Kocjancic
Shannon Pike
Tina Stasiewski**

**Mr. Patrick Colucci
Superintendent**

**Mrs. Jamie Davis
Treasurer**

BUCKEYE LOCAL BOARD OF EDUCATION

**REGULAR BOARD MEETING
Wednesday, September 19, 2018**

1. Opening Items

A. Call to Order

B. Roll Call of Members

____Kocjancic ____Pike ____ Stasiewski ____Tredente ____Wisnyai

C. Meditation

D. Pledge of Allegiance

E. Communications/Special Reports

1) Kingsville Public Library – Partnership Update – Pam Pierce-Ruhland

2) Report Card Update – Rocco Adduci

3) Building Updates – Danyel Ryan (Ridgeview Elem.) & Bill Billington (Kingsville Elem.)

F. Public Participation Relative to Agenda Items (Bylaw 0169.1)

Please complete a public participation form and submit it to the board president prior to the start of the meeting. We welcome your comments and/or questions during this time. Statements shall be limited to three (3) minutes. Please keep comments brief and to the point. Do not reflect adversely on the political or economic view, ethnic background, character or motives of any individual.

G. Correspondence

2. Treasurer's Report

Reports and Recommendations

It is the recommendation of the Treasurer that the BOE approve the following items as presented in 2A – 2F:

A. Approve the August BOE regular meeting minutes as presented to the board on September 11, 2018.

B. Approve bills paid in August and the financial reports as presented to the board on September 11, 2018.

C. Student of the Month Fund

Authorize the Treasurer to create 018-4190 Student of the Month Fund for the purpose of handling donations and expenses related to supplies and materials needed for Student of the Month district-wide. The account will be funded through donations.

D. Middlefield Banking Company

Approve the Memorandum of Agreement for Deposit of Public Funds with the Middlefield Banking Company beginning August 1, 2018 and ending July 31, 2023 as presented in **Exhibit A**.

E. American Fidelity

Approve the agreement with American Fidelity as the Section 125 Plan service provider effective October 1, 2018 through September 30, 2019 as presented in **Exhibit B**.

F. West Interactive Services - School Messenger

Renew the agreement with West Interactive Services Corporation to continue to provide School Messenger services for a one-year term beginning November 23, 2018, as presented in **Exhibit C**.

____Kocjancic ____Pike ____ Stasiewski ____Tredente ____Wisnyai

3. Superintendent's Report

Reports and Recommendations

Recommendations

It is the recommendation of the Superintendent that the BOE approve the following items as presented in 3A – 3C:

A. Approve the appointment of Kingsville Public Library Fiscal Officer, Anita Noce.

B. Girls Softball Team Overnight Trip

Approve the request for the Girls Varsity/JV Softball Team to travel to Myrtle Beach from Saturday, March 30 through Saturday, April 6, 2019 (during Spring Break). Cost of this trip to be paid for through fundraising activities. There will be three adult chaperones, Joel Laughlin, Steve Kray, and Chris McNeil.

C. Accept gifts as presented:

1) Student of the Month Contributions as follows:

- a) A Kids Only Early Learning Center \$100.00 cash donation
- b) Andrews & Pontius, LLC \$150.00 cash donation
- c) APL Electric, Inc. \$200.00 cash donation
- d) Ashtabula County Nursing & Rehab Center \$100.00 cash donation
- e) Edgewood Dairy Queen 53 free med sundaes \$150.00 cash value
- f) Lakeshore Auto Parts \$100.00 cash donation
- g) Melaragno HVAC & Construction \$100.00 cash donation
- h) Tony's Deli 36 gift cards (\$5 ea) \$180.00 cash value
- i) Venture Land Title Agency \$250.00 cash donation

____Kocjancic ____Pike ____ Stasiewski ____Tredente ____Wisnyai

4. Personnel

It is the recommendation of the Superintendent that the Board approve the following Personnel items as presented in 4A – 4G:

Certified Staff:

A. Certified – Correction of hours per day from March 20, 2018 Agenda

Jon Butchko, Academic Tutor at Edgewood High School, 2.25 hours/day at \$23.56 per hour, effective for the 2018-19 school year.

B. Certified – Appointment

Jon Butchko, Saturday Detention Monitor, \$23.56 per/hour, effective October 27, 2018.

C. Certified Teacher Request

Mary Cornely, Intervention Specialist at Edgewood High School, requests approval per BEA contract, page 44, to allow her Visual Arts K-12 license expire.

D. Certified Employees - Extracurricular and Special Fee Assignments for 2018-2019 SY:

<u>Name</u>	<u>Position</u>	<u>Years Exp.</u>	<u>Start Date</u>	<u>Salary</u>
Olajuwon Cooper	Asst. Boys Basketball (7/8)	7+	Nov. 2, 2018	\$4,039.08
Kevin Santee	Asst. Boys Basketball (7/8)	5	Nov. 2, 2018	\$3,702.49

**D. SUPPLEMENTAL RESOLUTION TO APPOINT CERTIFIED /
LICENSED NON-EMPLOYEE(S) TO SUPPLEMENTAL POSITION(S)**

WHEREAS, the Buckeye Local Board of Education strives to appoint qualified certified/licensed employees to fulfill supplemental contracts; and

WHEREAS, the board has offered the following supplemental position(s) to certified/licensed employee(s) of the district; and

WHEREAS, no such employee(s) qualified to fill the position(s) has accepted it; and

WHEREAS, the position(s) was then advertised to certified/licensed individual(s) who are not employed by the board; and

WHEREAS, the board has deemed the following certified/licensed non-employee(s) as qualified to fill the supplemental position(s);

THEREFORE, BE IT RESOLVED, that the Buckeye Local Board of Education, in compliance with O.R.C. 3313.53(D), awards the following supplemental contract(s), for the school year indicated below, to the following person(s):

<u>Name</u>	<u>Position</u>	<u>Years Exp.</u>	<u>Start Date</u>	<u>Salary</u>
Paul Stofan	Asst. Boys Basketball (JV)	7+	Nov. 2, 2018	\$4,039.08

E. SUPPLEMENTAL RESOLUTION TO APPOINT NON-CERTIFIED / NON-LICENSED INDIVIDUALS TO SUPPLEMENTAL TEACHING POSITION(S)

WHEREAS, the Buckeye Local Board of Education strives to appoint qualified certified/licensed employees to fulfill supplemental contracts; and

WHEREAS, the board has offered the following supplemental position(s) to certified/licensed employee(s) of the district; and

WHEREAS, no such employee(s) qualified to fill the position(s) has accepted it; and

WHEREAS, the position(s) was then advertised to certified/licensed individual(s) who are not employed by the board; and

WHEREAS, no such person(s) qualified to fill the position(s) has accepted it; and

WHEREAS, the board has deemed the following non-licensed/non-certified individuals identified below as qualified to fill the supplemental position(s);

THEREFORE, BE IT RESOLVED, that the Buckeye Local Board of Education, in compliance with O.R.C. 3313.53(D), awards the following supplemental contract(s), for the school year indicated below, to the following person(s):

<u>Name</u>	<u>Position</u>	<u>Years Exp.</u>	<u>Start Date</u>	<u>Salary</u>
Mary Ann Kline	Spring Drama Director	7+	Jan. 2, 2019	\$2,019.54
Nora Giangola	Spring Music Director	7+	Jan. 2, 2019	\$2,019.54
Jeremiah Keeler	Asst. Football Coach (V)	0	Aug. 1, 2018	\$3,365.90
Jeff Herron	Asst. Football Coach (V)	4	Aug. 1, 2018	\$3,702.49
Rory Groce	Asst. Boys Basketball (9 th)	4	Nov. 2, 2018	\$3,702.49
Alex Marshall	Asst. Wrestling Coach (7/8)	0	Nov. 9, 2018	\$3,365.90
Michael Socko	Asst. Soccer Coach (7/8)	0	Aug. 1, 2018	\$3,365.90

Classified Staff:

F. Classified – Change in Assignment

- 1) Sandy Schmude, change from Bus #15 at 4.0 hrs/day to Bus #14 at 3.5 hrs/day, effective August 27, 2018.
- 2) Jody Anthony, change from Bus #14 at 3.5 hrs/day to Bus #15 at 4.0 hrs/day, effective August 27, 2018.

G. Classified – Employment of Substitute Workers as presented:

Custodians

Lonnie Anderson

Student Athletic Workers

Sara Drake

Katie Eldred

Julianna Sloan

Mollia Zezzo

Administrative Assistant

Marguerite Kister

Tina Kray

Melissa Coy

SMEA

Melissa Coy

Cafeteria

Cynthia Paul

Tina Kray

Lori Albrecht

Melissa Coy

Bus Aide

Melissa Coy

Health Aide

Kathy Hamalainen

All personnel appointments are contingent upon possessing or obtaining the appropriate certification/licensure, validation, and/or permit as required by law and board policy, as well as satisfactory physical examination, criminal background check and/or current CPR training where applicable.

____Kocjancic ____Pike ____ Stasiewski ____Tredente ____Wisnyai

5. Visitor Participation Relative to New Items (non-agenda items)

Please complete a public participation form and submit it to the board president prior to the start of the meeting. Please limit your comments to three minutes or less.

6. Other Business – FYI

7. Adjournment

____Kocjancic ____Pike ____ Stasiewski ____Tredente ____Wisnyai

MEMORANDUM OF AGREEMENT FOR DEPOSIT OF PUBLIC FUNDS

WHEREAS, The Middlefield Banking Company a financial institution corporation under the laws of the Ohio located and doing business within Geauga County, Ohio, is hereinafter referred to as the "Financial Institution", having capital funds as defined by Section 135.01(C) of the Revised Code of One hundred twenty three million three hundred twenty four thousand Dollars (\$ 123,324,000.00) and thirty percent (30%) total assets of One billion one hundred fifty three million eight hundred twenty six thousand Dollars (\$ 1,153,826,000.00) as shown in the financial statement attached to the application or applications of the Financial Institution, has in writing proposed to the **Buckeye Local Schools** that for the full term beginning 08/01/18 and ending 07/31/23, both inclusive, it will accept for deposit and safekeeping the maximum sum of all deposited monies or any part thereof of the active deposits of the **Buckeye Local Schools** and it will accept for deposit and safekeeping the maximum sum of all deposited monies of the inactive deposits of the said subdivision as active, interim, and inactive deposits, as defined in Section 135.01 of the Revised Code;

WHEREAS, said Financial Institution has also, in the written proposal, and pursuant to the Uniform Depository Act of Ohio, offered to pledge and deposit with the Treasurer of the subdivision or designated Trustee as security for the repayment of all public monies to be deposited in the Financial Institutions by said **Buckeye Local Schools**, security of the kind specified in Section 135.18, and any other sections of the Revised Code of Ohio specifying eligible security, in a sum equal to the minimum amount of security required by Section 135.18, or surety company bond or bonds in a sum required by said Uniform Depository Act; and

WHEREAS, the said **Buckeye Local Schools** has accepted the proposal of said Financial Institution, either as to the whole or part of the amount of deposit proposed for, and has selected said Financial Institution as one of its depositories for and during the period or periods of time as follows for the sum herein set forth:

All deposited monies for the period beginning 08/01/18 and ending 07/31/23 as active deposits; and All deposited monies for the period beginning 08/01/18 and ending 07/31/23 as inactive deposits; and All deposited monies for the period beginning 08/01/18 and ending 07/31/23 as interim deposits both dates inclusive; and awarded to it, as such depository, a deposit or deposits of money at the rate of interest for such inactive deposits set forth in its applications for the deposit of public monies; the total of which active, and interim deposits awarded totals all deposited monies, a total which does not exceed the limit set by Sections 135.03, of the Revised Code, thirty percent of the total assets of the Financial Institution;

NOW, therefore, in consideration of said acceptance and award on the part of said **Buckeye Local Schools** and in consideration of the deposit and use, as aforesaid, of said monies of said **Buckeye Local Schools** said Financial Institution now hereby agrees to receive from said **Buckeye Local Schools** the sum of all deposited monies of the monies of said **Buckeye Local Schools** coming into the hands of the Treasurer of said **Buckeye Local Schools** as such Treasurer, in an account or accounts known as the Inactive Deposit Account or Accounts, which deposits shall be made pursuant to the provisions of Section 19 of the Federal Reserve Act and Section 3 of its Regulation Q, together with the amendments by the Board of Governors of the Federal Reserve System, as to notice, etc.

Said Financial Institution further agrees that to secure the performance of its obligations hereunder and under said proposal and the observance of all requirements of law applying to such deposits, depositories, contracts, and bonds, it will forthwith pledge to and deposit with the Treasurer or designated Trustee to said **Buckeye Local Schools** for the benefit of said **Buckeye Local Schools** and to its satisfaction, and to the satisfaction of the legal adviser of **Buckeye Local Schools** as to form, eligible securities of aggregate market value equal to the excess of the amount of public monies to be at the time insured by the Federal Deposit Insurance Corporation, or by any agency or instrumentality of the federal government, under the provisions of Section 135.18 of the Revised Code; or a surety company bond or bonds in the sum required by Section 135.18, Revised Code. The said Financial Institution will offer the following security to secure said award.

Type of securities deposited or security offered: US Government, municipals or other eligible securities above FDIC Insurance.

Said Financial Institution further covenants and agrees that any or all of the money awarded to or deposited with it as active funds, may at any time be drawn against by check of **Buckeye Local Schools** executed by such authorized person(s) and according to such procedure as said **Buckeye Local Schools** may designate and prescribe; such interim deposits shall be evidenced by certificates of deposits, each of which shall mature not later than the end of the period of designation, and may provide on its face that the amount of such deposit is payable upon written notice to be given a specific period before the date of repayment.

Said Financial Institution also agrees to file with the Treasurer of **Buckeye Local Schools** on the last business day of each month during any time that a part of the award is on deposit a statement showing the balance of such active, and inactive monies in its possession, and **Buckeye Local Schools** in consideration of the agreements of said Financial Institution, heretofore set forth, agrees that for and during the period of time beginning 08/01/18 and ending 07/31/23, both inclusive, it will and does designate said Financial Institution as a depository of money belonging to it in the amounts set forth above and that it will, during said term, allow the same Financial Institution the full use, for its lawful and proper purposes of the daily balances, of deposits of

the monies coming into the hands of the Treasurer of **Buckeye Local Schools** as such Treasurer, in the Treasurer's Account in said Financial Institution, as aforesaid; all pursuant and subject to the Uniform Depository Act of Ohio, herein referred to, and all amendments or supplements thereto, and to the terms of the Financial Institution's proposal, and all within the limits and under and subject to the terms conditions and stipulations in this agreement set forth. The securities deposited, and the surety bond, or both, shall be and are surety and bond for the compliance by the Financial Institution with each and all of the provisions, terms, limitations, conditions and stipulations hereinbefore mentioned, and for the performance hereof by the Financial Institution. It is further agreed that this contract shall become null and void whenever by amendment or amendments of any state or federal law or the amendment or adoption of any valid regulations, thereunder, of the United States are changed or amended, the terms of the designation, lawful at the beginning of any period of designation, cause to be unlawful, during such period and if such period and if such change of law or regulation requires, the period of designation shall be limited so as not to extend beyond the date when such change becomes effective.

IN WITNESS WHEREOF, the parties have hereunto set their hands by their duly authorized officers, this 14 day of August, 2018.

The Middlefield Banking Company

By Teresa Hetrick Teresa Hetrick, EVP/Operations Administrator

By _____ (Name & Title of Office Held)

Buckeye Local Schools

By _____ (Name & Title of Office Held)

By _____ (Name & Title of Office Held)

By _____ (Name & Title of Office Held)



BALANCE SHEET

Unaudited Financials

07/31/18

thousands

ASSETS

Cash & Due From Banks	\$45,663
Securities	\$99,294
Fed Funds	\$0
Loans - Net	\$961,077
Less: Valuation Reserve	-\$7,582
Loans - Net - Net	\$953,495
Other Assets	\$55,374
Total Assets	\$1,153,826

LIABILITIES

Public Funds	\$69,151
Non Public Funds	\$873,457
Total Deposits	\$942,608
Fed Funds Borrowed	\$10,157
Borrowed Funds	\$68,724
Repurchase Accounts	\$833
Other Liabilities	\$8,180
Total Liabilities	\$1,030,502
Total Equity Capital	\$123,324
Total Liabilities & Equity Capital	\$1,153,826

Annual Re-service Letter

Employer Information

Name of Employer: **Buckeye Local Schools**
Mailing Address: **3436 Edgewood Dr Ashtabula OH 44004**
Telephone Number: **(440)998-2017**
Section 125 Contact Person: **Jamie Davis**
Employer Identification Number: **346004923**
Plan Description: **All Employees**
Plan Number: **501**

Plan Information

Upcoming Section 125 Plan Year: **10/1/2018 through 9/30/2019**

Eligibility Requirements (time worked required to be eligible for 125 Plan):

Length of Service: **First day of employment**

Minimum Number of Hours Worked Per Week: **All regular employees**

Minimum Age: **0**

Are retired employees eligible to participate? **No**

Non-Elective Contributions (the dollar amount or percentage of premium the employer contributes under the Section 125 plan to pay for the employer's share of the cost of a specific premium OR that the employee can apply towards any benefit offered under the plan):

Employer pays 92% of PPO Health Benefit Plan for full time Certified employees. Certified employees working less than a 5 hour day shall have their premium prorated in accordance with insurance schedule as follows: 1-2 hours 17% paid, 2.01-4 hours 42% paid, 4.01-4.59 hours 67% paid, 5 or more hours 92% paid. Any Certified employee who waives coverage will be paid a lump sum of \$2,000 per year as taxable compensation. If 10 or more waive coverage, the lump sum amount is \$2,500. If 15 or more waive coverage, the lump sum amount is \$3,000. Employer pays 94% of PPO Health Benefit Plan for Classified employees. Classified employees working less than an 8 hour day shall have their premium prorated as follows: 4-4.49 hours 44% paid, 5-5.59 hours 94% single paid and 89% family paid, 6 or more hours 94% paid. There is no opt out amount for Classified employees.

Are any other Employer Contributions given? If so, please list below:

Will the Employee receive an amount as taxable compensation if opting out of coverage?

If yes, what is the amount? _____

If new rates are not available immediately upon receipt of this re-service letter, please wait until closer to the plan year renewal date to return this with the necessary changes.

Elective Contributions (the maximum dollar amount or percentage of compensation an employee can have taken out of their pay to purchase pre-tax benefits for the plan year):

100% of Compensation Per Plan Year

Available Benefits Offered Under the Plan - If insurance coverage is blank, there are no available carriers under this plan. The information may need to be updated or the coverage is listed on another plan.

Medical Insurance:

Aflac
American Fidelity Assurance Company Accident, Hospital Indemnity, GAP
Anthem

Disability Insurance:

Aflac American Fidelity Assurance Company

Cancer Insurance:

Aflac
American Fidelity Assurance Company

Dental Insurance:

Anthem Dental

Vision Insurance:

Anthem Vision

Group Term Life Insurance: (includes group and individual term life meeting Section 79 requirements)

Minnesota Life

If group term life is available, the plan participant may not exceed \$50,000 (the cost of amount in excess of \$50,000, including Employer amount, is taxable to the participant)

Flexible Spending Accounts:

Dependent Care Account:

Minimum Contribution Per Plan Year: \$ 0

Maximum Contribution Per Plan Year: \$ 5000

Recordkeeper: **American Fidelity Assurance Company**

Health Flexible Spending Account:

Minimum Contribution Per Plan Year: \$ 0

Maximum Contribution Per Plan Year: \$ 2550

Recordkeeper: **American Fidelity Assurance Company**

Are Debit Card's available? **Yes**

Eligibility for Coverage (if different than plan eligibility):

Grace Period? **No**

Carryover? **Yes**

Health Savings Account:

HSA? **N/A**

Limited Purpose Health Flexible Spending Account? **No**

If changes are necessary to your plan document:

- ☐ Please send the completed plan document(s) to me via *e-mail* at the following e-mail address:
(please print clearly) **j.davis@buckeyeschools.info**
- ☐ I am unable to utilize the option above. Please mail the completed plan document(s) to me.
- ☐ American Fidelity will no longer be our Section 125 provider effective: _____

If you have more questions regarding your plan, please contact the Section 125 Department at **WG-AcctAdmin-S125@AmericanFidelity.com** or by phone at (800) 662-1113 ext. 8904

SchoolMessenger Renewal Authorization

ACCOUNT INFORMATION

District Name: Buckeye Local School District

Annual Rate \$ 3471.30 Communicate service Authorization Date: _____

Reference Quote #: 118771 Renewal Date: November 23, 2018

ACKNOWLEDGEMENTS

West Interactive Services Corporation d/b/a SchoolMessenger ("Provider") will continue to provide District with the online communications applications further described in the Reference Quote (the "Service") subject to the following terms and conditions:

Order Authorization Terms.

The terms and conditions available at www.schoolmessenger.com/webterms will apply to this order authorization, unless the parties have entered into a separate mutually executed agreement. The terms of this order will govern any conflict with the above-mentioned terms. No additional terms in Customer's purchase order will apply.

Term and Termination.

This Agreement will commence on the Service Start Date and continue for 12 months (the "Initial Term"), and then will automatically renew for successive one year periods unless either party provides written notice of its desire not to renew at least 30 days prior to the end of the then-current term.

Agreed and Acknowledged by the following who is authorized to sign on behalf of the District:

Signature: _____ Date: _____
 (or initials if signing electronically) _____ : _____
 Name: _____ Title: _____