

RECORD OF PROCEEDINGS

1

Minutes of Buckeye Local Board of Education Regular **Meeting**
Held January 9, 2007 – 7:00 P.M.-Board Room-Braden Jr. High

ORGANIZATIONAL MEETING

MEMBERS PRESENT

Mary B. Wisnyai, President Pro Tempore
Norah Anderson
Mark Estock
Jackie Hillyer
Sandra K. Kanicki

Also present were Superintendent Nancy L. Williams and Treasurer Sherry L. Hamilton.

CITIZENS PRESENT

Ken Veon JoAnn Cerveny
Dave Hillyer Rich Kreisher

PLEDGE OF ALLEGIANCE

PUBLIC PARTICIPATION RELATED TO ORGANIZATIONAL MEETING

No public participation related to organization meeting to report.

01.07 ELECTION OF PRESIDENT

President Pro Tempore Wisnyai called for nominations for President. Mrs. Kanicki nominated Mr. Estock as the 2007 President of the Buckeye Local Board of Education. No other nominations were made. Motion by Mrs. Kanicki and seconded by Mrs. Anderson to close nominations and cast an unanimous ballot electing Mark Estock as the 2007 President of the Buckeye Local Board of Education.

ROLL CALL: Ayes: Mrs. Kanicki, Mrs. Anderson, Ms. Hillyer, Mrs. Wisnyai and Mr. Estock.
Motion carried.

02.07 ELECTION OF VICE PRESIDENT

President Pro Tempore Wisnyai called for nominations for Vice President. Mrs. Kanicki nominated Ms. Hillyer as the 2007 Vice President of the Buckeye Local Board of Education. No other nominations were made. Motion by Mrs. Kanicki and seconded by Mrs. Anderson to close nominations and cast an unanimous ballot electing Jackie Hillyer as the 2007 Vice President of the Buckeye Local Board of Education.

ROLL CALL: Ayes: Mrs. Kanicki, Mrs. Anderson, Ms. Hillyer, Mrs. Wisnyai and Mr. Estock.
Motion carried.

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OATH OF OFFICE

The Oath of Office of President and Vice President was administered to Mr. Estock and Ms. Hillyer by Treasurer, Sherry L. Hamilton.

03.07 EMPLOYMENT OF TREASURER

Whereas, the board has previously employed Sherry L. Hamilton as the treasurer,

Now, therefore, be it resolved, that the Board hereby employs Sherry L. Hamilton as treasurer, from January 9, 2007, until the Organizational Meeting of January, 2009, at a salary of \$57,000 annually and other benefits as stipulated in the contract,

And further, that the board approve the contract on file in the Board office between the Board and Mrs. Hamilton and authorize the president of the Board to execute the contract.

Mrs. Wisnyai moved and seconded by Ms. Hillyer that the Board approve the contract on file in the board office between the Board and Sherry L. Hamilton.

ROLL CALL: Ayes: Mrs. Wisnyai, Ms. Hillyer, Mrs. Anderson, Mrs. Kanicki and Mr. Estock.
Motion carried.

04.07 SET DATE, TIME AND LOCATION OF REGULAR MEETINGS

Mrs. Wisnyai moved and seconded by Mrs. Kanicki that the regular business meetings be held on the third Tuesday of each month at 7:00 P.M. except September, which will be held on the third Wednesday at 7:00 P.M.

ROLL CALL: Ayes: Mrs. Wisnyai, Mrs. Kanicki, Mrs. Anderson, Ms. Hillyer and Mr. Estock.
Motion carried.

05.07 Mrs. Wisnyai moved and seconded by Ms. Hillyer to accept the following rotating schedule of locations for each regular business meeting through 2007:

January 16	Braden	July 17	Braden
February 20	North Kingsville	August 21	Braden
March 20	Pierpont	September 19	Edgewood (Wednesday)
April 17	Kingsville	October 16	North Kingsville
May 15	Ridgeview	November 20	Braden
June 19	Braden	December 18	Braden

ROLL CALL: Ayes: Mrs. Wisnyai, Ms. Hillyer, Mrs. Anderson, Mrs. Kanicki and Mr. Estock.
Motion carried.

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APPOINTMENT OF LIASONS TO THE OHIO SCHOOL BOARDS ASSOCIATION

06.07 LEGISLATIVE LIAISON

Mrs. Wisnyai moved and seconded by Mr. Estock to appoint Ms. Hillyer as the 2007 Legislative Liaison and instruct the treasurer to notify the OSBA of the appointment.

ROLL CALL: Ayes: Mrs. Wisnyai, Mr. Estock, Mrs. Anderson, Ms. Hillyer and Mrs. Kanicki.
Motion carried.

07.07 STUDENT ACHIEVEMENT LIAISON

Ms. Hillyer moved and seconded by Mr. Estock to appoint Mrs. Anderson as the 2007 Student Achievement Liaison and instruct the treasurer to notify the OSBA of the appointment.

ROLL CALL: Ayes: Ms. Hillyer, Mr. Estock, Mrs. Anderson, Mrs. Kanicki, and Mrs. Wisnyai.
Motion carried.

08.07 SERVICE FUND

Mrs. Wisnyai moved and seconded by Mrs. Kanicki to approve an appropriation of \$10,000 to the Service Fund to be used for the purpose of paying the expenses actually incurred by board members in the performance of their duties.

According to Section 3315.15 of the Ohio Revised Code, the superintendent has certified that the number of pupils enrolled in the Buckeye Local School District is 2,263 as of October 2006. The amount which may be appropriated to the Service Fund is not to exceed \$2.00 per pupil (\$4,526) or \$20,000, whichever is greater.

ROLL CALL: Ayes: Mrs. Wisnyai, Mrs. Kanicki, Mrs. Anderson, Ms. Hillyer and Mr. Estock.
Motion carried.

09.07 SECURE BONDS FOR BOARD PRESIDENT, SUPERINTENDENT & TREASURER

Mrs. Kanicki moved and seconded by Ms. Hillyer that a bond for the president of the Board, superintendent and treasurer in the amount of \$100,000 with the Cincinnati Insurance Co., Sky Insurance as agent, effective January 1, 2007.

ROLL CALL: Ayes: Mrs. Kanicki, Ms. Hillyer, Mrs. Anderson, Mrs. Wisnyai and Mr. Estock.
Motion carried.

RECORD OF PROCEEDINGS

4

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10.07 INVESTMENT OF INTERIM FUNDS

Ms. Hillyer moved and seconded by Mrs. Anderson that authorization be given to declare interim funds and to proceed with the investments during calendar year 2007 in accordance with the Uniform Depository Law. A report shall be made monthly to the Board of Education of each investment that has been made.

ROLL CALL: Ayes: Ms. Hillyer, Mrs. Anderson, Mrs. Kanicki, Mrs. Wisnyai and Mr. Estock.
Motion carried.

11.07 TAX ADVANCES

Mrs. Wisnyai moved and seconded by Ms. Hillyer that in order to meet financial obligations until final settlement of taxes is made, it is the request of the Treasurer that authorization be given to request advances on taxes as necessary from the County Auditor.

ROLL CALL: Ayes: Mrs. Wisnyai, Ms. Hillyer, Mrs. Anderson, Mrs. Kanicki and Mr. Estock.
Motion carried.

12.07 PAYMENT OF BILLS

Mrs. Kanicki moved and seconded by Ms. Hillyer that authorization be given to pay bills on a monthly basis if the expenditure for which such warrant is issued is provided in the annual Appropriation Resolution. A report shall be made monthly to the Board of Education of a complete and detailed list of bills paid the previous month.

ROLL CALL: Ayes: Mrs. Kanicki, Ms. Hillyer, Mrs. Anderson, Mrs. Wisnyai and Mr. Estock.
Motion carried.

13.07 ADJUSTMENT OF APPROPRIATIONS

Mrs. Wisnyai moved and seconded by Ms. Hillyer that authorization be given to appropriate as needed at the end of each month and to transfer to any other fund as necessary in order to avoid an operating deficit.

ROLL CALL: Ayes: Mrs. Wisnyai, Ms. Hillyer, Mrs. Anderson, Mrs. Kanicki and Mr. Estock.
Motion carried.

RECORD OF PROCEEDINGS

5

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14.07 DETERMINE COST PER COPY AND POSTAGE CHARGES

Ms. Hillyer moved and seconded by Mrs. Anderson that the charge for copying requested materials for employees and all school-related organizations remain at 10 cents per copy and that the charge for citizen requests remain at 15 cents per copy for the 2007 calendar year. The charge for postage to mail requested materials and agendas, other than those agendas required by board policy to be mailed, will be the cost to the Board.

ROLL CALL: Ayes: Ms. Hillyer, Mrs. Anderson, Mrs. Kanicki, Mrs. Wisnyai and Mr. Estock.
Motion carried.

15.07 EMPLOYMENT OF PERSONNEL AND EXTENSION OF CONTRACTS

Mrs. Kanicki moved and seconded by Ms. Hillyer to authorize the superintendent, under the provisions of ORC 3313.47, to employ personnel and to extend contracts when necessary between board meetings.

ROLL CALL: Ayes: Mrs. Kanicki, Ms. Hillyer, Mrs. Anderson, Mrs. Wisnyai and Mr. Estock.
Motion carried.

16.07 SUPPLEMENTAL MONIES

Mrs. Wisnyai moved and seconded by Mrs. Anderson that the superintendent shall be authorized to apply for supplemental local, state and federal monies to be appropriated by the treasurer in accordance with the approved budget and/or grant guidelines.

ROLL CALL: Ayes: Mrs. Wisnyai, Mrs. Anderson, Ms. Hillyer, Mrs. Kanicki and Mr. Estock.
Motion carried.

17.07 CONTINUE LEGAL SERVICES

Mrs. Kanicki moved and seconded by Mrs. Anderson that the legal services of the law firm of Squire, Sanders and Dempsey for educational issues and Andrews and Pontius for local issues be approved.

ROLL CALL: Ayes: Mrs. Kanicki, Mrs. Anderson, Ms. Hillyer, Mrs. Wisnyai and Mr. Estock.
Motion carried.

18.07 TAX BUDGET

Ms. Hillyer moved and seconded by Mrs. Anderson that the tax budget for the eighteen-month period commencing July 1, 2007, be adopted.

ROLL CALL: Ayes: Ms. Hillyer, Mrs. Anderson, Mrs. Kanicki, Mrs. Wisnyai and Mr. Estock.
Motion carried.

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VISITOR PARTICIPATION RELATIVE TO NEW ITEMS

Discussion items:

Management retreat with administrative and board members (early August)
Board tours of buildings with children present (February 8th)

A 10-MINUTE RECESS WAS CALLED.

19.07 EXECUTIVE SESSION

Mrs. Wisnyai moved and seconded by Mrs. Kanicki to go into executive session for the purpose of discussing purchase of property.

ROLL CALL: Ayes: Mrs. Wisnyai, Mrs. Kanicki, Mrs. Anderson, Ms. Hillyer and Mr. Estock.
Motion carried.

The Board went into Executive Session at 8:00 P.M.

President Mark Estock declared the Board out of executive session at 8:05 P.M.

WORK SESSION

A work session was held to review a draft of the board policy manual. Other work sessions were tentatively scheduled for 6-9 P.M. on January 24th, January 30th, February 13th and February 27th.

20.07 ADJOURNMENT

Mrs. Kanicki moved and seconded by Mrs. Anderson that this organizational meeting be adjourned at 10:20 P.M.

ROLL CALL: Ayes: Mrs. Kanicki, Mrs. Anderson, Ms. Hillyer, Mrs. Wisnyai and Mr. Estock.
Motion carried.

Attest:

MARK ESTOCK
PRESIDENT

SHERRY L. HAMILTON
TREASURER