

Minutes of Buckeye Local Board of Education – Executive/Regular Meeting
Held May 15, 2012 – 6:00 P.M. – Kingsville Elementary - Gymnasium

EXECUTIVE SESSION

MEMBERS PRESENT

Jackie Hillyer, President
Mark Estock, Vice President
Gregory Kocjancic
David Tredente
Mary Wisnyai

Also present were Treasurer Sherry L. Wentworth, John Rubesich and Louise Casagrande.

46.12 ENTER EXECUTIVE SESSION

Mr. Kocjancic moved and seconded by Mr. Tredente to enter into an executive session at 5:55 P.M. for the purpose of considering the employment of an employee or official of the school district.

ROLL CALL: Ayes: Mr. Kocjancic, Mr. Tredente, Mr. Estock, Mrs. Wisnyai and Ms. Hillyer.
Motion carried.

47.12 EXIT EXECUTIVE SESSION

Mrs. Wisnyai moved and seconded by Mr. Kocjancic to exit the executive session at 6:55 P.M.

ROLL CALL: Ayes: Mrs. Wisnyai, Mr. Kocjancic, Mr. Estock, Mr. Tredente and Ms. Hillyer.
Motion carried.

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REGULAR MEETING

MEMBERS PRESENT

Jackie Hillyer, President
 Mark Estock, Vice President
 Gregory Kocjancic
 David Tredente
 Mary Wisnyai

Also present were Superintendent Nancy L. Williams and Treasurer Sherry L. Wentworth.

CITIZENS PRESENT

Heather Johnson	Heath Johnson	Bill Billington
Steve Kray	Jim Branch	Liliana Branch
Traci Morse	Karl Williamson	Dennis Kortyka
Catherine Crislip	Jacob Crislip	David Yasenchack
Sawyer Yasenchack	Marsha Howell	Carmen Nunisto
Andrea Pisano	Sofia Pisano	Sue Johnson
Candace Daniel	Dianna Walker	Laurie Orlando
Marco Orlando		

PLEDGE OF ALLEGIANCE

48.12 APPROVAL OF MINUTES

Mrs. Wisnyai moved and seconded by Mr. Kocjancic that the minutes from the April 17, 2012, regular meeting and the April 19, 2012 and May 1, 2012, work sessions be approved.

ROLL CALL: Ayes: Mrs. Wisnyai, Mr. Kocjancic, Mr. Estock, Mr. Tredente and Ms. Hillyer.
 Motion carried.

COMMUNICATIONS

Miss Williams presented a certificate of recognition to Jacob Crislip and Sara Turner, mentorship scholarship winners and Marco Orlando, YOUth LEADERship participant. Also recognized were YOUth LEADERship participants Kailie Johnson and Stephen Orlando.
 David Yasenchack gave the monthly Kingsville library report.

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KINGSVILLE BUILDING REPORT

Ms. Traci Morse, principal, Kingsville Elementary gave the Kingsville building report. Ms. Morse discussed how the building has worked to bring the staff and students together. Marsha Howell, literacy coach, explained learning using guided reading and high yield strategies. Mrs. Bernard, 4th grade teacher, Kingsville Elementary, introduced her students Anthony Zuccaro, Adrianna Anderson, Heath Johnson, Liliana Branch, Sofia Pisano and Sawyer Yassenback to the Board. The students shared how they use the high yield strategy called “4-Square Vocabulary” with the interactive mimeo whiteboard, and how they created and used the powerpoint program to design and publish a classroom newspaper.

PUBLIC PARTICIPATION RELATED TO AGENDA ITEMS

There was no public participation related to agenda items to report.

TREASURER’S REPORT

INFORMATION

FIVE-YEAR FORECAST

Ms. Wentworth reviewed the five-year forecast with the Board.

TREASURER’S REPORT

RECOMMENDATIONS

It is the recommendation of the treasurer that the Board approve the following items.

49.12 TREASURER’S REPORTS

Mr. Tredente moved and seconded by Mr. Kocjancic to approve the following.

BILLS PAID IN APRIL

The list of bills paid in April as sent to the Board on May 9, 2012

FINANCIAL REPORTS

The financial reports, as sent to the Board on May 9, 2012

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REVISED FIVE-YEAR FORECAST

Approve the five-year forecast, as sent to the Board on May 11, 2012. A five-year forecast is required to be revised and filed with the Ohio Department of Education annually by May 31.

HEALTHCARE PROCESS CONSULTING INC.

Approve a one-year contract with HPC, Inc. at a fee of \$9,000 for the purpose of managing the Ohio School Medicaid Program (OSMP) in order to procure Medicaid reimbursement for Medicaid eligible services.

COPIER / PRINTER CONTRACT

Approve a four-year lease agreement with IKON (Ricoh) to provide the district with digital copiers and laser printers. This agreement represents a 47.4% decrease in the current annual payment.

ROLL CALL: Ayes: Mr. Tredente, Mr. Kocjancic, Mr. Estock, Mrs. Wisnyai and Ms. Hillyer.
Motion carried.

SUPERINTENDENT'S REPORT

INFORMATION

SUMMER SCHOOL

Miss Williams gave the Board a brief overview of the summer school program the district will be conducting for primary students using federal Title I funds.

WIRELESS NETWORK – EDGEWOOD SENIOR HIGH SCHOOL

Mr. deRidder updated the Board on the implementation of a wireless environment at the high school.

SUPERINTENDENT'S REPORT

RECOMMENDATIONS

It is the recommendation of the superintendent that the Board approve the following items.

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50.12 SUPERINTENDENT'S RECOMMENDATIONS

Mrs. Wisnyai moved and seconded by Mr. Kocjancic to approve the following.

GRADUATION LIST

Approve the list of seniors found in **Exhibit 2012.11** for graduation on June 3, 2012. This list is contingent upon each student completing all of the requirements necessary for graduation.

BAND CAMP

Approve the request to hold band camp at Edinboro University from July 22 through July 27, 2012, at a cost to each student of \$207

BUS BIDS

Accept the bid from CCI North Coast (International) as presented in **Exhibit 2012.12** to purchase four buses at a cost of \$79,939 each

ROOFING BIDS

Accept the bid from Building Technicians as presented in **Exhibit 2012.13** to complete the roofing project for Ridgeview Elementary school in the amount of \$41,900

OHIO HIGH SCHOOL ATHLETIC ASSOCIATION MEMBERSHIP

Adopt the resolution in **Exhibit 2012.14** authorizing the district's membership in the Ohio High School Athletic Association for the 2012-13 school year

STUDENT ACCIDENT INSURANCE

Approve the student accident insurance for the 2012-13 school year with Griffin Insurance

PERMANENT IMPROVEMENT PROJECTS – 2012-13

Approve the list of permanent improvement projects for fiscal year 2013 found in **Exhibit 2012.15**

SUMMER MAINTENANCE AND PAINTING WORK LISTS

Approve the list of summer maintenance and painting projects found in **Exhibit 2012.16**

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STUDENT ACTIVITY FEES

Approve the student activity fees in **Exhibit 2012.17** for the 2012-13 school year with the same provisions for waiving fees that currently exists. These fees are the same as they have been for the past seven school years.

SERVICE AGREEMENT WITH ACESC

Adopt the resolution in **Exhibit 2012.18** approving a service agreement with the Ashtabula County Educational Service Center (ACESC) in compliance with O.R.C. 3313.843

ACCEPT GIFTS

Accept the following gift to the board of education.

Grand River Rubber		\$250.00
Donation to help with Edgewood’s science fair		
Glitzbecker’s Service Center		\$25.00
Donation for Edgewood’s science fair prize		
East Ashtabula Educational Assistance Corporation		\$2,000.00
2012 annual scholarship donation		
Athletic Booster Club Donations		\$8,728.41
26 sets of Riddell softball uniforms	\$3,104.05	
Soccer uniforms	\$1,175.00	
Cheerleader uniforms	\$1,555.50	
Cross country uniforms	\$ 986.00	
Volleyball uniforms	\$ 697.00	
Kwik goal for soccer	\$ 639.99	
Girl’s soccer shorts	\$ 444.88	
Net for soccer	\$ 125.99	

ROLL CALL: Ayes: Mrs. Wisnyai, Mr. Kocjancic, Mr. Estock, Mr. Tredente and Ms. Hillyer.
 Motion carried.

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51.12 BOARD POLICY UPDATE

Mr. Tredente moved and seconded by Mr. Estock to approve the changes to board policies that were finalized at the work session on May 1, 2012.

Revisions

- 1230 Responsibilities of the Superintendent
- 1240 Evaluation of the Superintendent
- 1330 Evaluation of the Treasurer
- 1530 Evaluation of Administrators
- 1540 Suspension of Administrative Contracts
- 3120.06 Selecting Student Teachers / Administrative Interns
- 3131 Reduction in Staff
- 5517.01 Bullying and Other Forms of Aggressive Behavior
- 6460 Vendor Relations
- 7540.03 Student network and Internet Acceptable Use and Safety
- 7540.04 Staff Network and Internet Acceptable Use and Safety
- 8320.01 Personal Information Systems
- 8330 Student Records
- 8405 Environmental Health and Safety Issues
- 8451 Pediculosis (Head Lice)
- 8462 Student Abuse and Neglect

New

- 5460.01 Diploma Deferral

ROLL CALL: Ayes: Mr. Tredente, Mr. Estock, Mr. Kocjancic, Mrs. Wisnyai and Ms. Hillyer.
 Motion carried.

52.12 PERSONNEL

Mrs. Wisnyai moved and seconded by Mr. Tredente to approve the following.

RETIREMENT

Suzon Drake, SMEA at Kingsville Elementary school, effective July 1, 2012
 Mrs. Drake has served the Buckeye Local School District for 35 years.

Rebecca Young, secretary at Braden Junior High school, effective August 1, 2012
 Mrs. Young has served the Buckeye Local School District for 26 years.

The Board thanked them for their many years of service.

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FAMILY MEDICAL LEAVE

Nick Orlando, assistant principal at Edgewood Senior High School, effective April 13, 2012, for no more that 12 work weeks in a 12 month period

Johanna Farina, cafeteria cook, effective April 23, 2012, for no more than 12 work weeks in a 12 month period

Mary Ann Firster, bus driver, effective April 24, 2012, for no more than 12 work weeks in a 12 month period

ELIMINATE POSITIONS

Eliminate the following certified positions at the conclusion of the 2011-12 school year

<u>Position</u>	<u>Contract</u>
4 th grade section – Kingsville	full time
Academic teacher – Braden	full time
French – Braden	.3125
Physical education – district-wide	.75
Art – Kingsville/Braden	.408

SUSPENSION OF CONTRACTS

Approve the suspension of contracts beginning with the 2012-13 school year

Shannon Dalton	French teacher
Kimberly Hein	Second grade teacher
David Pykare	Physical education

CHANGE IN CONTRACTS

Approve the following change in contracts beginning with the 2012-13 school year

<u>Name</u>	<u>Position</u>	<u>Current Contract</u>	<u>2012-13 Contract</u>
Laura Buckius	PE /Health	Full	.67
Karen Compton	Family & Consumer Science	.33	.77
Beth Simpson	Science	.50	1.00

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NONRENEWAL OF TUTOR CONTRACT

Mary Cornely
 Jamie Mrosko
 Michelle Sardella

ROLL CALL: Ayes: Mrs. Wisnyai, Mr. Tredente, Mr. Estock, Mr. Kocjancic and Ms. Hillyer.
 Motion carried.

53.12 PERSONNEL

Mr. Tredente moved and seconded by Mr. Estock to approve the following.

TUTORS – HOME INSTRUCTION - \$22.59/HR

Mary Cornely	(effective 5/09/12)
Jamie Mrosko	(effective 4/20/12)
Michelle Sardella	(effective 4/20/12)

TUTORS - SUMMER SCHOOL (JULY 9 –AUGUST 2, 2012) - \$21.74/HR

Lindsay Bennett
 Aimee Canter
 Marcy Clark
 Shannon DeCamillo
 Carol Falcione
 Terri Santee
 Kelli Scafuro
 Stacey Webb

SUMMER SCHOOL COORDINATOR - \$2,000 STIPEND

Tracey DeLuca, Coordinator

RESIGNATION OF EXTRACURRICULAR AND SPECIAL FEE ASSIGNMENTS

Accept the following resignations, effective at the end of the 2011-12 school year.

Lisa Brown	Junior class advisor Prom co-advisor
Linda Hazelton	Junior class advisor Prom co-advisor
Debra Paxson	Technical director – spring play

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APPOINTMENTS – EXTRACURRICULAR AND SPECIAL FEE ASSIGNMENTS

<u>Name</u>	<u>Position</u>	<u>School Year</u>	<u>Start Date</u>	<u>Yrs. Exp.</u>	<u>Salary</u>
Christina Fischer	Athletic Manager – ESHS	2012-13	7/30/12	0	\$4,194.58
Dennis Mitchell	Athletic Manager – BJHS	2012-13	7/30/12	0	<u>\$2,258.62</u>
TOTAL					\$6,453.20

EXTRACURRICULAR AND SPECIAL FEE ASSIGNMENT

**SUPPLEMENTAL RESOLUTION TO APPOINT NON-CERTIFIED /
NON-LICENSED INDIVIDUAL(S) TO SUPPLEMENTAL TEACHING POSITION(S)**

WHEREAS, the Buckeye Local Board of Education strives to appoint qualified, certified/licensed employees to fulfill supplemental contracts; and

WHEREAS, the board has offered the following supplemental position(s) to certified/licensed employee(s) of the district; and

WHEREAS, no such employee(s) qualified to fill the position(s) has accepted it; and

WHEREAS, the position(s) was then advertised to certified/licensed individual(s) who are not employed by the board; and

WHEREAS, no such person(s) qualified to fill the position(s) has accepted it; and

WHEREAS, the board has deemed the following non-licensed/non-certified individuals identified below as qualified to fill the supplemental position(s);

THEREFORE, BE IT RESOLVED, that the Buckeye Local Board of Education, in compliance with O.R.C. 3313.53(D), awards the following supplemental contract(s), for the school year indicated below, to the following person(s):

<u>Name</u>	<u>Position</u>	<u>School Year</u>	<u>Yrs. Exp.</u>	<u>Start Date</u>	<u>Salary</u>
Jolene Roberts	Asst. cheerleading coach (7/8)	2012-13	1	07/30/12	\$1,290.64
Ted Barger	Asst. football coach	2012-13	3	07/30/12	\$3,226.60
Steve Diemer	Asst. football coach	2012-13	7	07/30/12	\$3,871.92
Chris Monda	Asst. football coach (7/8)	2012-13	0	07/30/12	\$3,226.60
Jeremy Shank	Asst. boys soccer coach (JV)	2012-13	2	08/06/12	<u>\$1,290.64</u>
TOTAL					\$12,906.40

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EXTRACURRICULAR AND SPECIAL FEE ASSIGNMENT

SUPPLEMENTAL RESOLUTION TO APPOINT CERTIFIED / LICENSED NON-EMPLOYEE(S) TO SUPPLEMENTAL TEACHING POSITION(S)

WHEREAS, the Buckeye Local Board of Education strives to appoint qualified, certified/licensed employees to fulfill supplemental contracts; and

WHEREAS, the board has offered the following supplemental position(s) to certified/licensed employee(s) of the district; and

WHEREAS, no such employee(s) qualified to fill the position(s) has accepted it; and

WHEREAS, the position(s) was then advertised to certified/licensed individual(s) who are not employed by the board; and

WHEREAS, the board has deemed the following certified/licensed non-employee as qualified to fill the supplemental position(s);

THEREFORE, BE IT RESOLVED, that the Buckeye Local Board of Education, in compliance with O.R.C. 3313.53(D), awards the following supplemental contract(s), for the school year indicated below, to the following person(s):

<u>Name</u>	<u>Position</u>	<u>School Year</u>	<u>Yrs. Exp.</u>	<u>Start Date</u>	<u>Salary</u>
Steve Cunha	Asst. Football Coach (7/8)	2012-13	0	07/30/12	\$3,226.60

APPOINTMENTS EXTRACURRICULAR AND SPECIAL FEE ASSIGNMENT

Approve the following extracurricular and special fee assignments for the 2012-13 school year

<u>Name/Advisor</u>	<u>Position</u>	<u>Yrs. Exp.</u>	<u>Salary</u>
Sardella, Michelle	Academic Challenge co-Advisor	n/a	\$806.65
Paxson, Debra	Art Club Advisor	n/a	\$806.65
Shamp, John	Associate Band Director – Junior High	7+	\$3,871.92
Sommers, Connie	Band Director	7+	\$5,807.88
Deak, Rebecca	Braden Teen Institute	n/a	\$483.99
Detec, Jessica	Chorus Director – Elementary	7	\$1,451.97
Kirby, George	Chorus Director – Junior High	7+	\$1,451.97
Kirby, George	Chorus Director – Senior High	7+	\$2,258.62
Hudson, Robin	Elem. Student Council – R – co-Advisor	n/a	\$161.33
Smith, Joann	Elem. Student Council – R – co-Advisor	n/a	\$161.33
Detec, Jessica	Elem. Tech. Resource – R	0	\$1,774.63
Detec, Jessica	Elem. Yearbook – R	n/a	\$322.66

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Hornyak, Debra	French Club Advisor	n/a	\$806.65
Buckius, Laura	Freshman Class Advisor	n/a	\$322.66
Evans, Christianna	Freshman Class Advisor	n/a	\$322.66
Stolfer, Greg	Industrial Arts Maintenance	n/a	\$24.64/hr.
Fowler, David	National Honor Society Advisor	n/a	\$806.65
Wickstrom, Cheryl	Newspaper	3	\$1,129.31
Essig, Kathy	Public Speaking	n/a	\$1,451.97
Jill Shaw	S.A.D.D. Advisor	n/a	\$806.65
Jeppesen, Beth	Science Club Advisor	n/a	\$806.65
DuFour, Nicole	Senior Class Advisor	n/a	\$322.66
Sardella, Michelle	Senior Class Advisor	n/a	\$322.66
Buckius, Laura	Sophomore Class Advisor	n/a	\$322.66
Evans, Christianna	Sophomore Class Advisor	n/a	\$322.66
Farr, Steve	Spanish Club Advisor	n/a	\$806.65
Detec, Jessica	Visual Education – Elementary - R	n/a	\$1,129.31
Fischer, Christina	Visual Education – High School	n/a	\$2,581.28
		TOTAL	\$31,620.68

APPOINTMENTS – EXTENDED TIME

The following certified employees will be employed for additional days during the 2012-13 school year.

<u>Name/Advisor</u>	<u>Position</u>	<u># of Days</u>	<u>Amount</u>
Gary Himes	Guidance	14 days	\$5,030.06
Sarah Partyka	Guidance	14 days	\$3,491.74
Annette Pfeiffer	Guidance	14 days	\$5,005.56
Christina Fischer	Library/Media	4 days	\$1,339.48
Linda Hazelton	Vocational Home Ec.	1 day	\$366.26
Lisa Brown	Vocational Home Ec.	1 day	\$361.90

OPERATIONAL STAFF – LIMITED CONTRACTS

Re-employ the following operational staff members under a two-year limited contract from July 2012 through June 2014.

<u>Name</u>	<u>Position</u>	<u>Step</u>	<u>Hourly Rate</u>
Tim Root	Bus driver	2 of 6	\$16.57

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OPERATIONAL STAFF – CONTINUING CONTRACTS

Re-employ the following operational staff members under a continuing contract beginning with the 2012-13 school year.

<u>Name</u>	<u>Position</u>	<u>Step</u>	<u>Hourly Rate</u>
Susan Farmer	Bus driver	4 of 6	\$17.88
Michelle Thomas	Library aide	4 of 11	\$14.85

SUMMER MAINTENANCE WORKERS AND BUS GARAGE (EFFECTIVE 6/6/12)

- Becky Keefe - painter
- Bobbie Malin - painter
- Sue Read – district mower
- Resa Bilbie - trimmer
- LuAnn King - trimmer
- Kim Braden – bus maintenance

SUBSTITUTE CUSTODIAN

William Griffith

SUBSTITUTE STUDENT WORKERS

McKensey Furmage
 Jennifer Howell

STUDENT WORKER – SUMMER (EFFECTIVE 6/6/12)

Vincent Vencill - technology

ROLL CALL: Ayes: Mr. Tredente, Mr. Estock, Mr. Kocjancic, Mrs. Wisnyai and Ms. Hillyer.
 Motion carried.

All personnel appointments are contingent upon possessing or obtaining the appropriate certification/licensure, validation, and/or permit as required by law and board policy, as well as satisfactory physical examination, criminal background check and/or current CPR training where applicable.

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BOARD'S REPORT

54.12 EXECUTIVE SESSION

Mrs. Wisnyai moved and seconded by Mr. Tredente to schedule an executive session on Tuesday, May 22, 2012 at 5:00 P.M. in the board room at Braden Jr. High to consider the employment of an employee or official of the school district.

ROLL CALL: Ayes: Mrs. Wisnyai, Mr. Tredente, Mr. Estock, Mr. Kocjancic and Ms. Hillyer.
Motion carried.

55.12 EXECUTIVE SESSION

Mr. Kocjancic moved and seconded by Mr. Estock to schedule executive sessions on Tuesday, May 29, 2012 and Wednesday, May 30, 2012 at 6:00 P.M. in the board room at Braden Jr. High to consider the employment of an employee or official of the school district.

ROLL CALL: Ayes: Mr. Kocjancic, Mr. Estock, Mr. Tredente, Mrs. Wisnyai and Ms. Hillyer.
Motion carried.

56.12 SPECIAL MEETING – YEAR-END

Mr. Tredente moved and seconded by Mr. Estock to schedule the year-end meeting for Thursday, June 28, 2012, at 10:00 A.M. in the board room at Braden Jr. High.

ROLL CALL: Ayes: Mr. Tredente, Mr. Estock, Mr. Kocjancic, Mrs. Wisnyai and Ms. Hillyer.
Motion carried.

CONFERENCE SUMMARY

Ms. Hillyer gave a brief summary of the OSBA's board leadership institute she attended last month.

VISITOR PARTICIPATION RELATIVE TO NEW ITEMS

There was no public participation related to new items to report.

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57.12 ENTER EXECUTIVE SESSION

Mr. Kocjancic moved and seconded by Mr. Estock to enter into an executive meeting at 8:42 P.M. for the purpose of considering the employment of an employee or official of the school district.

ROLL CALL: Ayes: Mr. Kocjancic, Mr. Estock, Mr. Tredente, Mrs. Wisnyai and Ms. Hillyer.
Motion carried.

58.12 EXIT EXECUTIVE SESSION

Mr. Kocjancic moved and seconded by Mrs. Wisnyai to exit the executive session at 8:59 P.M.

ROLL CALL: Ayes: Mr. Kocjancic, Mrs. Wisnyai, Mr. Estock, Mr. Tredente and Ms. Hillyer.
Motion carried.

59.12 ADJOURNMENT

Mr. Kocjancic moved and seconded by Mr. Estock to adjourn this regular meeting at 9:02 P.M.

ROLL CALL: Ayes: Mr. Kocjancic, Mr. Estock, Mr. Tredente, Mrs. Wisnyai and Ms. Hillyer.
Motion carried.

Attest: _____

JACQUELINE HILLYER
PRESIDENT

SHERRY L. WENTWORTH
TREASURER