

RECORD OF PROCEEDINGS

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Minutes of Buckeye Local Board of Education Organizational & Regular Meetings
Held January 11, 2022 - 6:00 P.M. - ZOOM & Braden Auditorium

ORGANIZATIONAL & REGULAR MEETINGS

MEMBERS PRESENT

Mary Wisnyai, President
David Tredente, Vice President
Gregory Kocjancic
Stephanie Patriarco
Shannon Pike

MEMBERS ABSENT

Also present were Superintendent Patrick Colucci and Treasurer Kassandra Brand

CITIZENS PRESENT

Ryan Wilson, Danielle Weiser-Cline, Stephanie Hutchinson, Michelle Sardella, Julie Crossley, Ashley Brent, Cheryl Wickstrom, Christianna Evans, Grace Patriarco, Luke Patriarco, Dan Patriarco, Margo Kaihlanen, Michelle Petro, Brooke Bish, Kristi Feather, Kelley Loudon, Kayla Wilson, Bill Billington, Christy Vencill, Danyel Ryan, Tim Neal, Lisa Randolph, Judy Smith, Bryce Heinbaugh, Tom Bush, Kristen Bush, Dallas Stone, Nettie Stone, Danielle Eden, Jane English, Sal Lalli, Dan Sapanaro, Pam Pierce-Ruhland, Jenna Beaver

MEDITATION

PLEDGE OF ALLEGIANCE

01.22 OATH OF OFFICE TO NEWLY ELECTED BOARD MEMBER

Treasurer Kassandra Brand administered the oath of office to newly elected board member Mrs. Stephanie Patriarco and to re-elected board members Shannon Pike & Gregory Kocjancic.

02.22 ELECTION OF PRESIDENT

President Pro Tempore Pike called for nominations for President of the Buckeye Local Board of Education. Mrs. Wisnyai was nominated for Board President by Mr. Tredente.

ROLL CALL: Ayes: Mr. Tredente, Mr. Kocjancic, Mrs. Patriarco, Mrs. Pike, and Mrs. Wisnyai
Motion carried

Mrs. Wisnyai was elected as the 2022 President of the Buckeye Local Board of Education.

03.22 ELECTION OF VICE PRESIDENT

President Wisnyai called for nominations for Vice President of the Buckeye Local Board of Education. Mr. Tredente was nominated for Vice President by Mr. Kocjancic.

ROLL CALL: Ayes: Mr. Kocjancic, Mrs. Patriarco, Mrs. Pike, Mr. Tredente, and Mrs. Wisnyai
Motion carried

Mr. Tredente was elected as the 2022 Vice President of the Buckeye Local Board of Education.

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04.22 SET DATE, TIME AND LOCATION OF REGULAR MEETINGS

Mr. Kocjancic moved and seconded by Mrs. Pike that the regular business meetings be held at 6:30 P.M. on the following dates in the Board Conference Room at Braden Middle School during calendar year 2022:

| | |
|-------------|--------------|
| January 11 | July 19 |
| February 15 | August 16 |
| March 15 | September 20 |
| April 19 | October 18 |
| May 17 | November 15 |
| June 28* | December 20 |

*denotes items that are NOT scheduled on the third Tuesday of the month

ROLL CALL: Ayes: Mr. Kocjancic, Mrs. Pike, Mrs. Patriarco, Mr. Tredente, and Mrs. Wisnyai
Motion carried

05.22 APPOINTMENT TO POSITIONS FOR THE 2022 YEAR

Mr. Kocjancic moved and seconded by Mr. Tredente to authorize the following:

It is the recommendation of the Superintendent to appoint Building Principals, Director of Pupil and Personnel, and other designees to work collaboratively in the following positions:

1. Title IX Hearing Officer
2. Anti-Harassment Grievance Officer
3. 504 Compliance Officer
4. Civil Rights Coordinator
5. Homeless Liaison

ROLL CALL: Ayes: Mr. Kocjancic, Mr. Tredente, Mrs. Patriarco, Mrs. Pike, and Mrs. Wisnyai
Motion carried

06.22 Mr. Tredente moved and seconded by Mr. Kocjancic to approve the following:

ADOPT ROBERT'S RULES OF ORDER

Adopt Robert's Rules of Order, Newly Revised, as parliamentary authority governing the Board of Education, in all cases in which it is not inconsistent with statute, administrative code, or the bylaws.

APPOINTMENT OF LIAISONS TO THE OSBA

Appoint Mr. Kocjancic as the 2022 Legislative Liaison, Mrs. Patriarco as the 2022 Student Achievement Liaison, Mrs. Pike as the OSBA Capital Conference Delegate, and Mr. Tredente as the OSBA Capital Conference Alternate Delegate.

ROLL CALL: Ayes: Mr. Tredente, Mr. Kocjancic, Mrs. Patriarco, Mrs. Pike, and Mrs. Wisnyai
Motion carried

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07.22 Mr. Kocjancic moved and seconded by Mrs. Pike to approve the following:

OHIO SCHOOL BOARDS ASSOCIATION (OSBA) MEMBERSHIP

Approve membership in OSBA for calendar year 2022 at a cost of \$5,029 as presented in **Exhibit A**. Further, to approve membership in the OSBA – Legal Assistance Fund for calendar year 2022 at a cost of \$250 as in **Exhibit B**.

ROLL CALL: Ayes: Mr. Kocjancic, Mrs. Pike, Mrs. Patriarco, Mr. Tredente, and Mrs. Wisnyai
Motion carried

08.22 Mr. Kocjancic moved and seconded by Mrs. Pike to approve the following:

2022 COMPENSATION FOR BOARD MEMBERS

That each Board member shall be compensated in the amounts and for the number of meetings as outlined in O.R.C. 3313.12 (Board of Education Bylaw 0147). Current compensation for Board members is \$125.00 per meeting.

ROLL CALL: Ayes: Mr. Kocjancic, Mrs. Pike, Mrs. Patriarco, Mr. Tredente, and Mrs. Wisnyai
Motion carried

09.22 Mr. Kocjancic moved and seconded by Mrs. Patriarco to approve the following:

SERVICE FUND

Approve an appropriation of \$10,000 to the “Service Fund” to be used for the purpose of paying the expenses actually incurred by board members in the performance of their duties.

According to Section 3315.15 of the Ohio Revised Code, the amount which may be appropriated to the “Service Fund” is not to exceed \$2.00 per pupil or \$20,000, whichever is greater.

OSBA, OASBO, BASA, and ACESC SEMINARS

Approve the Board of Education members, Superintendent and Treasurer’s attendance at OSBA, OASBO, BASA, and the ACESC sponsored seminars held in 2022 and payment of the same to be made in accordance with Board practices.

REPRESENTATION OF LEGAL SERVICES

Approve the following list of firms for legal counsel representation during 2022:

- Squire Patton Boggs (US) L.L.C.
- Andrews and Pontius, L.L.C.
- Gingo & Bair Law, L.L.C.
- McDonald and Hopkins, L.L.C.
- Bricker and Eckler, L.L.P.

Additionally, the Ohio School Boards Association (OSBA) and the Ashtabula County Prosecutor may be used as appropriate.

ROLL CALL: Ayes: Mr. Kocjancic, Mrs. Patriarco, Mrs. Pike, Mr. Tredente, and Mrs. Wisnyai
Motion carried

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10.22 Mr. Kocjancic moved and seconded by Mrs. Pike to approve the following:

DISTRICT COMMITTEES

Ad Hoc committees, including established district committees, may be created and changed at any time by the Board of Education President of which members shall be appointed by the President. Members will acknowledge representation when called upon.

Note: Acknowledge that the Records Commission is comprised of the Board of Education President, Treasurer, and Superintendent. R.C. 149.41 – The Records Commission must meet every 12 months. It is required to inventory the district’s public records and adopt a records retention schedule.

PUBLIC RECORDS TRAINING

That the Board designate the Superintendent and/or Treasurer to attend, on behalf of the Board, the public records training which is required under Ohio Revised Code Section 109.43(B).

TREASURER ITEMS

AUTHORIZATION RESOLUTION

Resolution to authorize the Treasurer of the Buckeye Local School District to request tax advances as necessary from the County Auditor;

AND FURTHER RESOLVE to authorize the Treasurer to pay bills on a monthly basis, if the expenditure issued is provided in the Annual Appropriations Resolution. A report shall be made monthly to the board of education of a complete and detailed list of bills paid the previous month. At that time, approval on the action taken will be requested;

AND FURTHER RESOLVE to authorize the Treasurer to declare interim funds and proceed with the investments during calendar year 2022 in accordance with the Uniform Depository Law. A report shall be made monthly to the board of education of each investment that has been made. At that time, approval on the action taken will be requested;

AND FURTHER RESOLVE to authorize the Treasurer to appropriate as needed at the end of each month, and to transfer to any other fund as necessary in order to avoid an operating deficit;

AND FURTHER RESOLVE to authorize the Treasurer to designate these newspapers of general circulation in the district to continue to receive meeting notices as required by law:

- Star Beacon
- Gazette news

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TREASURER ITEMS (CONTINUED)

AND FURTHER RESOLVE to authorize the signature of the Treasurer or the facsimile thereof, to be used on all checks and warrants.

ROLL CALL: Ayes: Mr. Kocjancic, Mrs. Pike, Mrs. Patriarco, Mr. Tredente, and Mrs. Wisnyai
Motion carried

SUPERINTENDENT ITEMS

11.22 AUTHORIZATION RESOLUTION

Mr. Kocjancic moved and seconded by Mr. Tredente to authorize the following resolution:

Resolution to grant authority to the Superintendent of the Buckeye Local School District to excuse teachers and other school employees for attendance at, and provide all approved expenses for professional and/or in-service meetings in 2022;

AND FURTHER RESOLVE to grant the Superintendent or his designee authority to file applications for all projects considered desirable for the Buckeye Local School District;

AND FURTHER RESOLVE to designate the Superintendent or his designee as purchasing agent for the Buckeye Local School District for 2022;

AND FURTHER RESOLVE to authorize the Superintendent, under the provisions of O.R.C. 3313.47 to employ personnel, extend contracts and accept resignations when necessary between board meetings;

AND FURTHER RESOLVE to recognize the Superintendent or his designee as the appeal officer for out-of-school suspensions;

AND FURTHER RESOLVE to authorize the Superintendent to delegate to principals the authority to enter into contracts, as needed, in areas of photography, yearbook, graduations, and related school events. Principals must notify Superintendent previous of such agreements;

AND FURTHER RESOLVE to authorize the Superintendent to apply for supplemental local, state and federal monies to be appropriated by the Treasurer in accordance with the approved budget and/or grant guidelines.

ROLL CALL: Ayes: Mr. Kocjancic, Mr. Tredente, Mrs. Patriarco, Mrs. Pike, and Mrs. Wisnyai
Motion carried

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COMMUNICATION/SPECIAL REPORTS

1. School Board Recognition/Proclamation – Patrick Colucci and Kassandra Brand, **Exhibit A**
2. Kingsville Public Library – Partnership update from Danielle Weiser-Cline
3. COVID Presentation - Patrick Colucci

PUBLIC PARTICIPATION RELATED TO AGENDA ITEMS

The following individuals expressed their views/concerns about mask mandates, remote learning, and federal COVID money: Dallas Stone, Bryce Heinbaugh, Brooke Bish, Michelle Petro, Kayla Wilson, Ryan Wilson, Judy Smith, Jenna Beaver, Christy Vencill, and Sal Lalli.

CORRESPONDENCE

Thank you cards from Terri Santee and Denise Kirk were read.

TREASURER’S REPORTS AND RECOMMENDATIONS

It is the recommendation of the Treasurer that the Board approve the following items:

12.22 Mr. Tredente moved and seconded by Mrs. Pike to approve the following:

Approval of Minutes

Approve the December BOE meeting minutes as presented to the board on January 7, 2022.

Financial Reports

Approve bills paid in December and the financial reports as presented to the board on January 7, 2022.

Fund Creation

Authorize the Treasurer to create the following funds and to establish necessary receipt and appropriation accounts for such funds:

- 006 9022 - US Department of Agriculture, P-EBT Admin Funds
- 599 9022 - Emergency Connectivity Fund
- 004 9000 - Lease-Purchase - HVAC Renovation/Improvements Fund

Student Activity Appropriation Adjustments

Approve the Student Activity appropriation adjustments in the amount of \$11,855.95.

Operational Substitute Minimum Wage Increase

Revise minimum wage to \$9.30 per hour for Student Workers serving in operational positions due to state guidelines, effective January 1, 2022.

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TREASURER'S REPORTS AND RECOMMENDATIONS (CONTINUED)

Mileage Rate Increase

Approve a mileage rate increase to \$0.585 (58.5 cents) per mile as the prescribed mileage rate, effective January 1, 2022.

2022-2023 Fiscal Year Tax Budget

Adopt the tax budget for the twelve-month period commencing July 1, 2022, as presented in **Exhibit B**.

Virtual Transportation Supervisor Program

Approve the yearly subscription fee of \$250 for the OSBA Virtual Transportation Supervisor Program as in **Exhibit C**.

Center for Human and Social Development

Approve an agreement with Saint Elizabeth University's Center for Human & Social Development for the School Culture & Climate Initiative, effective January 3, 2022 to June 30, 2022 (year 1 of 3). Paid for through Title IIA professional development grant funds, as shown in **Exhibit D**.

HVAC Lease-Purchase Agreement

Approve a resolution authorizing the lease-purchase of certain HVAC renovations and improvements for school district facilities and authorize a lease agreement, and other related documents in connection therewith; and approving related matters, as presented in **Exhibit E**.

ROLL CALL: Ayes: Mr. Tredente, Mrs. Pike, Mr. Kocjancic, Mrs. Patriarco, and Mrs. Wisnyai
Motion carried

SUPERINTENDENT'S REPORTS INFORMATION

Emergency Connectivity Fund (ECF) Grant

The district applied for and was awarded an ECF Grant which provides tools for remote instruction support. The Buckeye Local School District is fortunate that our application was approved in full at \$765,000 (ranked 18th of 586 grants awarded in the state, 3rd of 42 awards in our congressional district, and 1st in the county). The district will use these funds to provide new devices to the students and staff as needed.

SUPERINTENDENT'S REPORTS AND RECOMMENDATIONS

- 13.22** It is the recommendation of the Superintendent that the Board approve the following items:

Mr. Kocjancic moved and seconded by Mrs. Pike to approve the following:

Substitute Rate Per Hour Increase

Approve a resolution to increase the substitute rate to \$10.00 per hour for the following positions effective January 1, 2022:

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SUPERINTENDENT'S REPORTS AND RECOMMENDATIONS (CONTINUED)

- Aides - Bus, Library, SMEA
- Administrative Assistants
- Cafeteria Cooks & Service Personnel
- Courier
- Crossing Guards

Homeless Liaison Stipend

Approve a \$2,500 stipend to Kimberly Kirk as the district homeless liaison for the 2021-2022 school year with funds through ARP Homeless Funds.

ROLL CALL: Ayes: Mr. Kocjancic, Mrs. Pike, Mrs. Patriarco, Mr. Tredente, and Mrs. Wisnyai
Motion carried

PERSONNEL

It is the recommendation of the Superintendent that the Board approve the following Personnel items:

14.22 Mrs. Pike moved and seconded by Mr. Tredente to approve the following items:

Certified Staff:

Certified – Family Medical Leave (FMLA)

Alleen Santee, tutor, Kingsville Elementary, effective December 15, 2021, for no more than 12 work weeks in a 12-month period.

Classified Staff:

Classified – Retirement

1. (Change in effective date from 11/16/21 agenda) Charles Hamalainen, Maintenance for the District, effective **January 1, 2022**. Mr. Hamalainen has served the district for 26 years.
2. Jeffrey Farver, Custodian, Ridgeview Elementary, effective February 1, 2022. Mr. Farver served the district for 9 years.

All personnel appointments are contingent upon possessing or obtaining the appropriate certification/licensure, validation, and/or permit as required by law and board policy, as well as satisfactory physical examination, criminal background check and/or current CPR training where applicable.

ROLL CALL: Ayes: Mrs. Pike, Mr. Tredente, Mr. Kocjancic, Mrs. Patriarco, and Mrs. Wisnyai
Motion carried

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VISITOR PARTICIPATION RELATIVE TO NEW ITEMS

None

OTHER BUSINESS – FYI

None

15.22 EXECUTIVE SESSION

Mr. Kocjancic moved and seconded by Mr. Tredente to enter into executive session at 8:02 P.M.

For the discussion of appointment, employment, dismissal, discipline, promotion, demotion, compensation, negotiation, and other legal matters of public employee(s).

ROLL CALL: Ayes: Mr. Kocjancic, Mr. Tredente, Mrs. Patriarco, Mrs. Pike, and Mrs. Wisnyai
Motion carried

Executive session ended at 8:30 P.M.
Open session reconvened.

16.22 ADJOURNMENT

Mr. Kocjancic moved and seconded by Mrs. Pike to adjourn this regular meeting at 8:35 P.M.

ROLL CALL: Ayes: Mr. Kocjancic, Mrs. Pike, Mrs. Patriarco, Mr. Tredente, and Mrs. Wisnyai
Motion carried

Attest: _____

MARY WISNYAI
PRESIDENT

KASSANDRA BRAND
TREASURER