

RECORD OF PROCEEDINGS

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Minutes of Buckeye Local Board of Education Organizational & Regular Meetings
Held January 9, 2024 - 6:00 P.M. - Board Room - Braden Middle School

ORGANIZATIONAL & REGULAR MEETINGS

MEMBERS PRESENT

Shannon Pike, President
Stephanie Patriarco, Vice President
Gregory Kocjancic
Chad Miller

MEMBERS ABSENT

Roman Vencill

Also present were Superintendent Patrick Colucci and Treasurer Kassandra Brand

CITIZENS PRESENT

Tracy DeLuca, Robert Taylor, Jr., Debbie Turner, Peggy Turner, Kristi Feather, Timothy Neal, Alex Karst, Alana Miller, Shannon Johnston, Dino Johnston, Tia Woodard, Anna Laugen, Kent Wheeler, Katie Wheeler, Janet Hawn, Warren Dillaway, Danyel Ryan, Bob Ettinger, Michael Notar, David Ogren, Dawn Anderson, Bill Anderson, Cali Wiley, Carissa Wiley, Jimmer Wiley

MEDITATION

PLEDGE OF ALLEGIANCE

01.24 OATH OF OFFICE TO NEWLY ELECTED BOARD MEMBER

Treasurer Kassandra Brand administered the oath of office to newly elected board member Chad Miller.

02.24 ELECTION OF PRESIDENT

President Pro Tempore Pike called for nominations for President of the Buckeye Local Board of Education. Mrs. Pike was nominated for Board President by Mrs. Patriarco.

ROLL CALL: Ayes: Mrs. Patriarco, Mr. Kocjancic, Mr. Miller, and Mrs. Pike
Motion carried

Mrs. Pike was elected as the 2024 President of the Buckeye Local Board of Education.

03.24 ELECTION OF VICE PRESIDENT

President Pike called for nominations for Vice President of the Buckeye Local Board of Education. Mrs. Patriarco was nominated for Vice President by Mr. Kocjancic.

ROLL CALL: Ayes: Mr. Kocjancic, Mr. Miller, Mrs. Patriarco, and Mrs. Pike
Motion carried

Mrs. Patriarco was elected as the 2024 Vice President of the Buckeye Local Board of Education.

Note: There is no technical requirement for an oath of office for president or vice-president -- only for newly elected board members.

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04.24 SET DATE, TIME, AND LOCATION OF REGULAR MEETINGS

Mr. Kocjancic moved and seconded by Mr. Miller that the regular business meetings be held at 6:30 P.M. on the following dates in the Board Conference Room at Braden Middle School during calendar year 2024:

January 9*	July 30*
February 20	August 20
March 19	September 17
April 23*	October 15
May 21	November 19
June 25*	December 17

*denotes items that are NOT scheduled on the third Tuesday of the month

ROLL CALL: Ayes: Mr. Kocjancic, Mr. Miller, Mrs. Patriarco, and Mrs. Pike
Motion carried

05.24 Mr. Kocjancic moved and seconded by Mrs. Patriarco to approve the following:

Adopt Robert's Rules of Order

Adopt Robert's Rules of Order, Newly Revised, as parliamentary authority governing the Board of Education, in all cases in which it is not inconsistent with statute, administrative code, or the bylaws.

Appointment of Liasons to the Ohio School Boards Association (OSBA)

Appoint Mr. Kocjancic as the 2024 Legislative Liaison, Mr. Miller as the 2024 Student Achievement Liaison, Mrs. Patriarco as the OSBA Capital Conference Delegate, and Mrs. Pike as the OSBA Capital Conference Alternate Delegate.

ROLL CALL: Ayes: Mr. Kocjancic, Mrs. Patriarco, Mr. Miller, and Mrs. Pike
Motion carried

06.24 Mr. Kocjancic moved and seconded by Mr. Miller to approve the following:

Ohio School Boards Association (OSBA) Membership

Approve membership in OSBA for calendar year 2024 at a cost of \$5,964 and the Virtual Transportation Supervisor Program yearly subscription fee of \$275, as presented in **Exhibit A**. Further, to approve membership in the OSBA – Legal Assistance Fund for calendar year 2024 at a cost of \$250 as in **Exhibit B**.

ROLL CALL: Ayes: Mr. Kocjancic, Mr. Miller, Mrs. Patriarco, and Mrs. Pike
Motion carried

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07.24 Mr. Kocjancic moved and seconded by Mrs. Patriarco to approve the following:

2024 Compensation for Board Members

That each Board member shall be compensated in the amounts and for the number of meetings as outlined in O.R.C. 3313.12 (Board of Education Bylaw 0147). Current compensation for Board members is \$125 per meeting.

ROLL CALL: Ayes: Mr. Kocjancic, Mrs. Patriarco, Mr. Miller, and Mrs. Pike
Motion carried

08.24 Mr. Kocjancic moved and seconded by Mr. Miller to approve the following:

Service Fund

Approve an appropriation of \$10,000 to the "Service Fund" to be used for the purpose of paying the expenses actually incurred by board members in the performance of their duties.

According to Section 3315.15 of the Ohio Revised Code, the amount which may be appropriated to the "Service Fund" is not to exceed \$2.00 per pupil or \$20,000, whichever is greater.

OSBA, OASBO, BASA, and ACESC Seminars

Approve the Board of Education members, Superintendent, and Treasurer's attendance at OSBA, OASBO, BASA, and the ACESC sponsored seminars held in 2024 and payment of the same to be made in accordance with Board practices.

Representation of Legal Services

Approve the following list of firms for legal counsel representation during 2024:

Squire Patton Boggs (US) L.L.C.
Andrews and Pontius, L.L.C.
Gingo & Bair Law, L.L.C.
McDonald and Hopkins, L.L.C.
Bricker and Eckler, L.L.P.

Additionally, the Ohio School Boards Association (OSBA) and the Ashtabula County Prosecutor may be used as appropriate.

ROLL CALL: Ayes: Mr. Kocjancic, Mr. Miller, Mrs. Patriarco, and Mrs. Pike
Motion carried

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09.24 Mrs. Patriarco moved and seconded by Mr. Kocjancic to approve the following:

District Committees

Ad Hoc committees, including established district committees, may be created and changed at any time by the Board of Education President of which members shall be appointed by the President. Members will acknowledge representation when called upon.

Note: Acknowledge that the Records Commission is comprised of the Board of Education President, Treasurer, and Superintendent. R.C. 149.41 – The Records Commission must meet every 12 months. It is required to inventory the district's public records and adopt a records retention schedule.

Ohio Education Policy Institute (OEPI) Membership

Approve the membership in OEPI for calendar year 2024 at a cost of \$1,000, as presented in **Exhibit C**.

Public Records Training

That the Board designate the Superintendent and/or Treasurer to attend, on behalf of the Board, the public records training which is required under Ohio Revised Code Section 109.43(B).

ROLL CALL: Ayes: Mrs. Patriarco, Mr. Kocjancic, Mr. Miller, and Mrs. Pike
Motion carried

TREASURER ITEMS

10.24 Authorization Resolution

Mr. Kocjancic moved and seconded by Mr. Miller to authorize the following resolution:

Resolution to authorize the Treasurer of the Buckeye Local School District to request tax advances as necessary from the County Auditor;

AND FURTHER RESOLVE to authorize the Treasurer to pay bills on a monthly basis, if the expenditure issued is provided in the Annual Appropriations Resolution. A report shall be made monthly to the board of education of a complete and detailed list of bills paid the previous month. At that time, approval on the action taken will be requested;

AND FURTHER RESOLVE to authorize the Treasurer to declare interim funds and proceed with the investments during calendar year 2024 in accordance with the Uniform Depository Law. A report shall be made monthly to the board of education of each investment that has been made. At that time, approval on the action taken will be requested;

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TREASURER ITEMS (CONTINUED)

AND FURTHER RESOLVE to authorize the Treasurer to appropriate as needed at the end of each month, and to transfer to any other fund as necessary in order to avoid an operating deficit;

AND FURTHER RESOLVE to authorize the Treasurer to designate these newspapers of general circulation in the district to continue to receive meeting notices as required by law:

- Star Beacon
- Gazette news

AND FURTHER RESOLVE to authorize the signature of the Treasurer or the facsimile thereof, to be used on all checks and warrants.

ROLL CALL: Ayes: Mr. Kocjancic, Mr. Miller, Mrs. Patriarco, and Mrs. Pike
Motion carried

SUPERINTENDENT ITEMS

11.24 Authorization Resolution

Mr. Kocjancic moved and seconded by Mrs. Patriarco to authorize the following resolution:

Resolution to grant authority to the Superintendent of the Buckeye Local School District to excuse teachers and other school employees for attendance at, and provide all approved expenses for, professional and/or in-service meetings in 2024;

AND FURTHER RESOLVE to grant the Superintendent or his designee authority to file applications for all projects considered desirable for the Buckeye Local School District;

AND FURTHER RESOLVE to designate the Superintendent or his designee as purchasing agent for the Buckeye Local School District for 2024;

AND FURTHER RESOLVE to authorize the Superintendent, under the provisions of O.R.C. 3313.47, to employ personnel, extend contracts, and accept resignations when necessary between board meetings;

AND FURTHER RESOLVE to recognize the Superintendent or his designee as the appeal officer for out-of-school suspensions;

AND FURTHER RESOLVE to authorize the Superintendent to delegate to principals the authority to enter into contracts, as needed, in areas of photography, yearbook, graduations, and related school events. Principals must notify Superintendent previous of such agreements;

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SUPERINTENDENT ITEMS (CONTINUED)

AND FURTHER RESOLVE to authorize the Superintendent to apply for supplemental local, state, and federal monies to be appropriated by the Treasurer in accordance with the approved budget and/or grant guidelines.

ROLL CALL: Ayes: Mr. Kocjancic, Mrs. Patriarco, Mr. Miller, and Mrs. Pike
Motion carried

12.24 Appointment to Positions for the 2024 Year
Mr. Kocjancic moved and seconded by Mrs. Patriarco to authorize the following:

It is the recommendation of the Superintendent to appoint Building Principals, School Improvement Coordinator, and other designees to work collaboratively in the following positions:

1. Title IX Hearing Officer
2. Anti-Harassment Grievance Officer
3. 504 Compliance Officer
4. Civil Rights Coordinator
5. Homeless Liaison

ROLL CALL: Ayes: Mr. Kocjancic, Mrs. Patriarco, Mr. Miller, and Mrs. Pike
Motion carried

COMMUNICATION/SPECIAL REPORTS

1. School Board Recognition/Proclamation - Mr. Colucci & Mrs. Brand, **Exhibit A**
2. Legal Obligations of Charitable Board Members Training - January 23, 2024, 6:30 p.m., Braden Middle School Auditorium
3. Buckeye's December Students of the Month

Thank you to our sponsors:

- | | |
|------------------------------|---------------------------------|
| Ashtabula County YMCA | Hoffmans Pharmacy |
| Briquettes Smokehouse | Lakeview Federal Credit Union |
| Kids Only Learning Center | Melaragno HVAC |
| Cash America Pawn | Ringer Wholesale Imprints, Inc. |
| CompTech PCS | Steak-n-Shake (Ashtabula) |
| Demshar Eaton CPA | Thomas Fence Company |
| Glotzbecker's Service Center | Tony's Deli & Catering |

Congratulations to the following students:

- Anna Laugen, 10th grade, Edgewood High School
David Ogren, 6th grade, Braden Middle School
Cali Wiley, 2nd grade, Kingsville Elementary School
Robert Taylor, Jr., 2nd grade, Ridgeview Elementary School

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PUBLIC PARTICIPATION RELATED TO AGENDA ITEMS

None.

CORRESPONDENCE

None.

TREASURER'S REPORTS AND RECOMMENDATIONS

It is the recommendation of the Treasurer that the Board approve the following items:

13.24 Mr. Kocjancic moved and seconded by Mrs. Patriarco to approve the following:

Approval of Minutes

Approve the December BOE meeting minutes as presented to the board on January 4, 2024.

Financial Reports

Approve bills paid in December and the financial reports as presented to the board on January 4, 2024.

Student Activity Appropriation Adjustments

Approve the Student Activity appropriation adjustments in the amount of \$15,868.75.

Mileage Rate Increase

Approve a mileage rate increase to \$0.67 (67 cents) per mile as the prescribed mileage rate, effective January 1, 2024.

2024-2025 Fiscal Year Tax Budget

Adopt the tax budget for the twelve-month period commencing July 1, 2024, as presented in **Exhibit B**.

Operational Substitute Minimum Wage Increase

Revise minimum wage to \$10.45 per hour for Student Workers serving in operational positions due to state guidelines, effective January 1, 2024.

ROLL CALL: Ayes: Mr. Kocjancic, Mrs. Patriarco, Mr. Miller, and Mrs. Pike

Motion carried

SUPERINTENDENT'S REPORTS AND RECOMMENDATIONS

14.24 It is the recommendation of the Superintendent that the Board approve the following items:

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SUPERINTENDENT'S REPORTS AND RECOMMENDATIONS (CONTINUED)

Mr. Kocjancic moved and seconded by Mr. Miller to approve the following:

Substitute Rate Per Hour Increase

Approve a resolution to increase the substitute rate to \$10.45 per hour for the following positions effective January 1, 2024:

- Courier
- Crossing Guards
- Summer Maintenance for Non-Contracted Employees

Accept Gifts

1. Accept a donation from Joann Fabrics to Kingsville Elementary School of materials to be used to make curtains for classroom doors in the amount of \$77.40.
2. Accept a donation from The Freedom Krawlers Jeep Group to Kingsville Elementary, for the school's efforts in collecting items for Feed Our Vets, of 19 sheet pizzas in the amount of \$320.

ROLL CALL: Ayes: Mr. Kocjancic, Mr. Miller, Mrs. Patriarco, and Mrs. Pike
Motion carried

PERSONNEL

It is the recommendation of the Superintendent that the Board approve the following Personnel items:

15.24 Mrs. Patriarco moved and seconded by Mr. Miller to approve the following items:

Classified Staff:

Classified - Family Medical Leave Act (FMLA)

Richard Hoback, custodian at Ridgeview Elementary, effective October 14, 2023, for no more than 12 work weeks in a 12-month period.

ROLL CALL: Ayes: Mrs. Patriarco, Mr. Miller, Mr. Kocjancic, and Mrs. Pike
Motion carried

VISITOR PARTICIPATION RELATIVE TO NEW ITEMS

None.

OTHER BUSINESS – FYI

Mr. Kocjancic wished good luck to all students who are taking tests right now.

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16.24 ADJOURNMENT

Mr. Kocjancic moved and seconded by Mr. Miller to adjourn this regular meeting at 6:56 P.M.

ROLL CALL: Ayes: Mr. Kocjancic, Mr. Miller, Mrs. Patriarco, Mrs. Pike
Motion carried

Attest: _____

SHANNON PIKE
PRESIDENT

KASSANDRA BRAND
TREASURER